

**Special Meeting Minutes**  
**Board of Trustees**  
**Village of Forreston**  
**Thursday, January 17, 2019**

President Mark Metzger calls to order the special meeting of the Board of Trustees of the Village of Forreston at 7:00 PM on January 17, 2019. On roll call by Clerk Warren the following members are present: Trustees Gary Buss, Tim Drayton, Jeff Freeze, Ken Toms, and Vickye Norris. Absent; Ken Vinnedge. Others in attendance: Police Chief Mike Boomgarden.

President Metzger explains the meeting tonight was called to discuss the possibility of offering Michelle insurance and opening the building on Fridays. He wants to get everything out on the table before Monday's meeting. Right now she is currently working about 29 hours a week. The Employee Policy states whatever the Health Care Provider deems eligible is the minimum requirement is what we offer. Clerk Warren states it is 30 hours right now. Buss does not believe any insurance should be offered or hours increased without opening Village Hall on Fridays. Metzger agrees. Freeze agrees but is ok with increasing hours to 40. The Board discusses the possibility of having someone else work on Friday as well as staying open at least until noon. The general consensus is there should be someone here.

Metzger states they need to get a Personnel Committee together to discuss these issues and update the employee policy. It hasn't been updated for over 20 years.

Police Chief Mike Boomgarden asks if the Board would take a look at the Police Department policies. The Police Department is different from Public Works and Administrative work.

Metzger adjourns the meeting at 7:52 P.M.

Respectfully Submitted,  
Courtney Warren-Village Clerk