

**Minutes of the Village of Forreton Board of Trustees**  
**Village Hall**  
**Monday February 20, 2023, 7:00 PM**

Village President Metzger calls the meeting to order at 7:02 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Shenberger, President Metzger, Trustees Norris, Cotter, Vinnedge, Chief Thiel, Maintenance Supervisor Timm, Treasurer Schneiderman, Trustee Buss, Busker, and Kalina are in attendance.

The Minutes of the February 6, 2023, meeting are reviewed. Motion is made by Trustee Vinnedge to approve the minutes and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Norris, Cotter, Vinnedge, Buss, Busker, and Kalina all respond with Yeas.

Public Comment – None

Motion is made by Trustee Norris to go into executive session for review of employee evaluations and salary discussion and is 2<sup>nd</sup> by Trustee Kalina. On Roll call, Trustees Cotter, Vinnedge, Buss, Busker, Kalina, and Norris all respond with Yeas.

Building Permits – 305 Maple Ave – Garage Demo – no charge. Motion is made by Trustee Cotter to approve the permit and is 2<sup>nd</sup> by Trustee Vinnedge. On Roll Call, Trustees Vinnedge, Buss, Busker, Kalina, Norris, and Cotter all respond with Yeas.

408 E Pine St – Fence permit – The fence will extend 44ft to the back of the property and 88ft towards Pine St and then 18ft back to towards the house. It will be a chain link fence 4ft high. Motion is made by Trustee Cotter to approve the permit and is 2<sup>nd</sup> by Trustee Vinnedge. On Roll Call, Trustees Busker, Kalina, Norris, Cotter, and Vinnedge all respond with Yeas. Trustee Buss abstains from the vote.

Treasures Report – Treasurer Schneiderman reviews his report. Motion is made by Trustee Buss to approve the report and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Busker, Kalina, Norris, Cotter, Vinnedge, and Buss all respond with Yeas.

Accounts Payable are reviewed by the Board. Trustee Buss asks what the charge was for the attorney for Smokin Gun Worx. President Metzger stated it was for the zoning work for the railroad property behind their building. Trustee Buss asked what it is being zoned for. President Metzger explained that he they only want the portion that is behind their building. He wants to give the option to the property owners along there to be able to purchase the portion behind their property if they want it. Trustee Buss asked about the walking path that was talked about back there and President Metzger said that we will have an easement for the possibility of a walking path on the property. Trustee Buss stated his concern about the water running into the farmers' field and that there should be a retention pond put in. President Metzger stated it was his understanding that that issue was taken care of two years ago. Trustee Vinnedge mentioned the 17 acers out there that were zoned residential, so we need to keep in mind getting utilities out there if anyone builds. Motion is made by Trustee Vinnedge to approve the Accounts Payable and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Kalina, Norris, Cotter, Vinnedge, Buss, and Busker all respond with Yeas.

Committee Reports:

Streets & Alleys - Trustee Buss - Nothing to report.

Sewer and Water – Trustee Vinnedge - Nothing to report. Trustee Norris stated she read through old minutes to see what she could find on the fire hydrant contract between the village and the fire department. She found on December 26, 2013 there was discussion that the contract had expired. Nothing was mentioned again until October of 2014 and it was stated that an ordinance would be put in place. Then the last mention was in May of 2015. Trustee Vinnedge talked with Bob Myers at the fire department, and he will bring it up at their next meeting.

Finance - Trustee Norris reviewed the minutes from the Finance Committee Meeting held on February 8, 2023. They discussed the draft of the budget worksheets from the committees. They also discussed yearly salary reviews and raises. There will be a Finance Committee Meeting on February 23, 2023, at 2pm at the Village Hall. Trustee Vinnedge asked where we are going to take money out of to pay for the recodification if it is decided to move forward with it. President Metzger stated Rob said that we could use ARPA money to do this project.

Budget Officers Report – Budget Officer Schneiderman reviewed his report. Motion is made by Trustee Norris to approve the report and is 2<sup>nd</sup> by Trustee Vinnedge. On Roll Call, Trustees Norris, Cotter, Vinnedge, Buss, Busker, and Kalina all respond with Yeas.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter – Nothing to report.

Ordinances – Trustee Vinnedge – Nothing to report.

New Building Committee as a whole – President Metzger stated he would like everyone to think about anything that they think will need to be done at the new building so it can be put into the budget. Trustee Vinnedge stated he did get an estimate for the steps coming into Scott's office and it came in at \$500. Everyone was in agreement that it should be done right away. Trustee Buss asked if we have had our insurance company come in and look at the building since it has been complete. Clerk Shenberger stated she would call.

Clerk's Report – Clerk Shenberger – Nothing to report.

Chief of Police Report – Chief Thiel stated officers responded to a domestic disturbance involving juveniles. The female was arrested and taken to a juvenile detention facility. Officers also responded to a residence involving a vehicle that had been broken into. The suspect ran on foot into a vehicle parked down the road. He also stated that he has applied for a couple of grants to assist with body cams, security cameras, personnel, and new a truck.

Supt of Public Works Report – Maintenance Supervisor Timm reviewed his numbers for the month. He stated they plowed and salted streets. They replaced hydraulic hose on the backhoe and cleaned out and washed-up plow trucks. They removed the drop box and signs from the old village hall. They also replaced boards and fixed wiring for lights on their trailer. They have replaced a few frozen meters at the trailer park. Kevin is taking a class for his water test in March.

Village President's Report – President Metzger stated he wants to set a time and date for an open house/grand opening. It was decided on Saturday April 22, 2023 from 1-3.

New Business – Approval of IEPA Water meter Loan Request #1 in the amount of \$25,250 – Motion is made by Trustee Vinnedge to approve the request and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Cotter, Vinnedge, Buss, Busker, Kalina, and Norris all respond with Yeas.

Resolution authorizing representative to sign loan documents for public water supply loan #17-5807 – Motion is made by Trustee Vinnedge to approve the resolution and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Vinnedge, Buss, Busker, Kalina, Norris, and Cotter all respond with Yeas.

CFPS Loan Application Contract in the amount of \$9,000 for Phase 2 Water Main Project Loan #17-5807 – Motion is made by Trustee Vinnedge to approve the contract and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Buss, Busker, Kalina, Norris, Cotter, and Vinnedge all respond with Yeas.

CFPS Loan Administration contract in the amount of \$45,000 for phase 2 water main project loan #17-5807 – Motion is made by Trustee Vinnedge to approve the contract and is 2<sup>nd</sup> by Trustee Norris. On Roll Call, Trustees Busker, Kalina, Norris, Cotter, Vinnedge, and Buss all respond with Yeas.

Approval of Salary increases in the amount of 3% - Motion is made by Trustee Norris to approve the increases and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Busker, Kalina, Norris, Cotter, Vinnedge, and Buss all respond with Yeas.

Old Business – President Metzger stated he still needs to talk to Rob some more. We want to spread the word that we intend to sell the building. Trustee Buss stated it appraised at \$60,000 last year. Finance will discuss it and then we will move forward.

Trustee Kalina stated she gave Clerk Shenberger some ordinances from other towns about chickens and she will email them out in the morning.

Trustee Norris stated she would like to get something into place for the feral cats in town. She is going to work with Trustee Busker to get something into place.

President Metzger will entertain a motion for adjournment. Motion is made by Trustee Norris and is 2<sup>nd</sup> by Trustee Buss. All are in favor. The Meeting is adjourned at 8:49 PM.

Respectfully submitted by Clerk Shenberger