

**Minutes of the Village of Forreston Board of Trustees**  
**Village Hall**  
**Monday March 4, 2024, 7:00 PM**

President Metzger calls the meeting to order at 7:00 PM. The Pledge of Allegiance is recited by all.

On Roll Call by President Metzger, Trustee Norris, Trustee Cotter, Trustee Vinnedge, Chief Thiel, Maintenance Supervisor Timm, Trustee Buss, Trustee Busker, and Trustee Kalina. Three members of the public.

**Consent Agenda:**

The Minutes of the February 19, 2024, meeting are reviewed.  
Accounts Payable are reviewed.

Motion is made by Trustee Vinnedge to approve the consent agenda and is 2<sup>nd</sup> by Trustee Buss. All are in favor.  
Closed Session minutes of the February 19, 2024 Meeting were removed and will be voted on at the next meeting.

Public Comment – Paul White stated the Ogle County Board has an open seat if there is anyone interested in running. He also asked if we were going to put together an ordinance for immigrants. Surrounding communities have already done this.

Building Permits – 208 S 2<sup>nd</sup> Ave – Shed Permit – The shed will be 10x14 places behind the resident's garage. Motion is made by Trustee Cotter to approve the permit and is 2<sup>nd</sup> by Trustee Vinnedge. On Roll Call, Trustees Kalina, Busker, Buss, Norris, Cotter, and Vinnedge all respond with Yeas.

220 S 1<sup>st</sup> Ave – Cardinal Center Roof Permit – Changing the roof from flat to pitched. Motion is made by Trustee Cotter to approve the permit and is 2<sup>nd</sup> by Trustee Vinnedge. On Roll Call, Trustees Norris, Cotter, Vinnedge, Buss, Kalina, and Busker all responded with Yeas.

**Department Reports:**

Supt. of Public Works Report – Maintenance Supervisor Timm stated they cut trees down along creek bank at 407 and finished exercising water main valves. They graded the parking lot at the township building and put Christmas decorations away. They flipped the mulch and leaf piles at the 407 yard waste site and changed the brushes on influent auger at WWTP. They cored out and graveled a new bin pad at 407 for leaves and vegetation and set blocks for the new bin. They hauled fill from 407 out of town to RR property. They also hauled gravel from the quarry.

Chief of Police Report – Chief Thiel stated officers were flagged down at the Grade School regarding a disturbance. Both parties claimed the other attempted to strangle the other party. A report was completed, and witnesses were contacted. Officers responded to a disturbance at Dollar General. It was learned a male approached one of the cashiers behind the counter and was irately yelling at her. The manager pushed the male away from the staff. Officers also responded to a complaint of a male using stolen checks and attempting to cash them. It was later learned the male was attempting to use checks in other counties as well the suspect was identified and arrested in Rockford.

Clerk's Report – Clerk Shenberger is absent.

**Committee Reports:**

Streets & Alleys - Trustee Buss – Nothing to report.

Sewer and Water – Dan Pepin from Community Funding discussed the Phase 2 Water Main Project and the funding nomination form submittal. He also discussed the Capital Improvement Plan. Last he discussed the Water Meter Replacement Project. He went over the CFPS loan application submittal contract and the funding nomination form submittal. He also went over the CFPS contract to administer the loan.

Resolution 2024-04 Authorizing Village President as IEPA signatory – Motion is made by Trustee Vinnedge to approve the resolution and is 2<sup>nd</sup> by Trustee Buss. On Roll call, Trustees Kalina, Busker, Buss, Vinnedge, Cotter, and Norris all respond with Yeas.

Approval of write offs for Water and Sewer Accounts – Motion is made by Trustee Vinnedge to write off accounts 1599 \$475.98, 1399A \$438.40, 1707B \$138.45, and 1053A \$215.19 and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Norris, Cotter, Vinnedge, Buss, Busker, and Kalina all respond with Yeas.

Finance - Nothing to report.

Buildings, Grounds, Parks, Zoning, and Planning – Trustee Cotter – Nothing to report.

Ordinances – Trustee Norris stated she was going to set up a committee meeting to go over the employee handbook and see if any changes needed to be made.

Village President's Report – President Metzger stated he has a zoom meeting set up next week with CGI to discuss the next steps in the community video. He will keep everyone updated with dates.

Unfinished Business – Old Village Hall – Nothing to report.

Discussion of quote for electrical for generator work at Village Hall – Trustee Buss presented two quotes for the electrical work at the village hall for the generator. One of the quotes was about \$4,000 less than the other. Motion is made by Trustee Buss to approve the lesser of the two quotes and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Busker, Kalina, Buss, Vinnedge, Cotter and Norris all respond with Yeas.

New Business – BDD – FABA Easter Egg Hunt – Motion is made by Trustee Norris to approve the BDD and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Kalina, Busker, Buss, Vinnedge, Cotter, and Norris all respond with Yeas.

Motion is made by Trustee Vinnedge to go into Closed Session and is 2<sup>nd</sup> by Trustee Buss. All are in favor.

Approval of Employee Wage Increases – Motion is made by Trustee Busker to approve a 3.5% wage increase for all employees and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Norris, Cotter, Vinnedge, Buss, Busker, and Kalina all respond with Yeas.

President Metzger will entertain a motion for adjournment. Motion is made by Trustee Kalina and is 2<sup>nd</sup> by Trustee Busker. All are in favor. The Meeting is adjourned at 8:45PM.

Respectfully submitted by Clerk Shenberger