

Minutes of the Village of Forreton Board of Trustees
Village Hall
Monday March 6, 2023, 7:00 PM

Village President Metzger calls the meeting to order at 7:01 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Shenberger, President Metzger, Trustees Norris, Cotter, Vinnedge, Chief Thiel, Maintenance Supervisor Timm, Trustee Buss, Kalina, and 2 members of the public are in attendance.

The Minutes of the February 20, 2023, meeting are reviewed. Motion is made by Trustee Vinnedge to approve the minutes and is 2nd by Trustee Cotter. On Roll Call, Trustees Norris, Cotter, Vinnedge, Buss, and Kalina all respond with Yeas. Trustee Busker is absent.

The Minutes of the February 20, 2023 Executive Meeting are reviewed. Motion is made by Trustee Vinnedge to approve the minutes and is 2nd by Trustee Norris. On Roll Call, Trustees Cotter, Vinnedge, Buss, Kalina, and Norris all respond with Yeas. Trustee Busker is absent.

Public Comment – None

Building Permits – 101 Phil Parkway – Shed Permit. The shed will be an 8 x 13 plastic shed. It will be five feet from the side and back property lines in the southwest corner of the lot. Motion is made by Trustee Cotter to approve the permit once the fee is paid by the homeowner and is 2nd by Trustee Vinnedge. On Roll Call, Trustees Vinnedge, Buss, Kalina, Norris, and Cotter all respond with Yeas. Trustee Busker is absent.

Accounts Payable are reviewed by the Board. Motion is made by Trustee Norris to approve the accounts payable and is 2nd by Trustee Kalina. On Roll Call, Trustees Buss, Kalina, Norris, Cotter, and Vinnedge all respond with Yeas. Trustee Busker is absent.

Committee Reports:

Streets & Alleys - Trustee Buss - Nothing to report. Maintenance Supervisor Timm stated we will be getting a quote back from Fehr Graham for the next seal coating.

Sewer and Water – Trustee Vinnedge - Nothing to report.

Finance - Trustee Norris reviewed the minutes from the Finance Committee Meeting held on February 23, 2023, where they went over the budget.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter stated he received estimates for the serving tables at memorial park. The new cabinets will be installed at Warnken at the end of this month and the plumbing items have been purchased. Zettle brothers will be doing the electrical soon.

Ordinances – Trustee Vinnedge stated there is a new water and sewer ordinances for final review in the packets and we will vote on them next meeting.

New Building Committee as a whole – President Metzger stated he saw the steps were complete at the back of the building. He asked about the flagpole. Clerk Shenberger stated the quote just needs a signature and half of the amount paid. It was discussed to just pay the whole amount. President Metzger stated the last item to discuss is the signage. We received just over \$17,000 from Ogle County and the quote for the sign was right around \$27,000. He stated he just wanted to make sure everyone was on the same page about moving forward and getting it ordered. No one was opposed. He also stated that we will have to get electric run out to the location of the sign as well. Trustee Norris stated that she would like to pull out some of our historical items to be on display during our open house. President Metzger asked Chief Thiel to call the sign guy and see what the next step is. Clerk Shenberger asked about smoke detectors for the building. They were discussed and Maintenance Supervisor Timm stated he would have the guys get it done.

Clerk's Report – Clerk Shenberger stated BP has their gaming up and running and they did pay for their gaming license. All of the licenses renew May 1st so she asked if they should be charged separately for these last 2 months of this year. It was decided to prorate the 2 months. She also stated that she got a price for the labor law posters and it is \$250. It was decided to get them ordered and coming. She also stated that she touched base with the audit company, and they will have our review complete next week. Clerk Shenberger also stated she was going to get business cards ordered for herself and asked if we should order new ones for everyone with the new address. President Metzger said yes get them ordered.

Chief of Police Report – Chief Thiel stated officers have been investigating an aggravated sexual abuse case. They also assisted Ogle County, Carrol County, and Lanark Police chasing a subject who was trying to break into a residence in Lanark. The driver and passenger were taken into custody outside of Forreton. He also stated that there have been four vehicles in town that have had their catalytic converters stolen. There are no suspects at this time, and no one has caught

them on camera. Chief Thiel stated that he is working on some grants to help pay for body cameras, library cameras, and the new squad. He talked about the special events permit for FABA and Lions Club for the easter egg hunt. It will be on the next agenda to vote on.

Supt. of Public Works Report – Maintenance Supervisor Timm stated they salted the streets and brought in three loads of sand and mixed with salt. They have picked up 30 loads of brush so far from the ice storm. They painted and replaced boards on the trailer. There was a sewer issue at the village hall, they worked with Rick on fixing it. They did cold patch on a couple of potholes and fixed hydraulic leak on the backhoe. They also unplugged storm sewers from the rainstorm last Sunday/Monday.

Village President's Report – President Metzger stated he and Trustee Norris had a phone conference with the attorney about changing the employee handbook to increase the comp hours from 20 to 40 to accommodate medical leaves or other issues. He also stated he may be having an executive session next meeting to discuss the sale of the old village hall and the possible purchase of other property. He discussed the update from Community Planning. Nothing has really changed since the last meeting.

New Business – Approval of Fehr Graham construction observation addition services letter. Motion is made by Trustee Vinnedge to approve the letter and is 2nd by Trustee Kalina. On Roll Call, Trustees Kalina, Norris, Cotter, Vinnedge, and Buss all respond with Yeas. Trustee Busker is absent.

Old Business – Trustee Norris stated she talked with the vet about the spaying and neutering of the community cats. Spaying is \$50, neutering is \$60, rabies shot \$9, and flea dip is \$5. She wants to get the word out and see if we can get volunteers to help with all of this. The cats will need to be taken up and dropped off and picked up the next day. The chicken ordinances were emailed to board members last meeting. They are there for review and it will be discussed.

President Metzger will entertain a motion for adjournment. Motion is made by Trustee Norris and is 2nd by Trustee Kalina. All are in favor. The Meeting is adjourned at 8:01 PM.

Respectfully submitted by Clerk Shenberger