

**Village of Forreston Board of Trustees Board Meeting  
Forreston Library Community Room  
Monday September 20, 2021, 7:00 PM**

Village President Metzger Call's the meeting to order at 7:05 PM. There was a delay due the Library Board Meeting running late. VP Metzger states that the Treasurer's Report and Budget Officer's report will be moved up as Treasurer Schneiderman is needed at home this evening. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Drayton, Trustees Vinnedge and Busker are absent. Trustees Kalina, Buss, Norris, and Cotter are present as are VP Metzger, Chief Thiel, Treasurer & Budget Officer Schneiderman, Supt Rust, and Clerk Drayton. From the public, Jane Koeller is present as is Alexa Zollner, Reporter for Shaw Media.

The Minutes of the September 7, 2021 Meeting are reviewed. Trustee Norris motions to accept the Minutes as presented and is 2<sup>nd</sup> by Trustee Cotter. On Roll Call, Trustees Buss, Norris, Cotter, and Kalina respond with Yeas. Trustees Busker and Vinnedge are absent.

There is no Public Comment.

Treasurer's Report for month ending August 31,2021 is reviewed by Treasurer Schneiderman. Account balances are noted by Treasurer Schneiderman along with the receipts and disbursements for the month. Trustee Norris motions to approve the Treasurer's Report and is 2<sup>nd</sup> by Trustee Buss. On Roll Call, Trustees Norris, Cotter, Kalina, and Buss respond with Yeas. Trustees Busker and Vinnedge are absent.

Next, the Budget Officer Report for month ending August 31, 2021 is reviewed. Treasurer Schneiderman states that revenue numbers are on target at 65% - some are low and some are high but that is the target for revenue at this point in the year. Trustee Norris motions to approve the Budget Officer's report and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Cotter, Kalina, Buss, and Norris respond with Yeas. Trustees Busker and Vinnedge are absent.

Trustee Cotter presents the Building Permit for the meeting. A proposed deck for 706 S Walnut will be 12' x 16'. Everything complies, and it will be built by the homeowner. Trustee Cotter motions to approve the permits and is 2<sup>nd</sup> by Trustee Norris. On Roll Call, Trustee Buss, Cotter, Norris and Kalina all respond with Yeas. Also noted by Trustee Cotter is the demolition permit was turned in the building at 309 N Locust and the property owner for Lot #8 208 N Plum Ave stopped in and signed the permit for the shed to be put on the lot.

Next, the Accounts Payable are reviewed. Trustee Buss questions the BDD payment to the Village. Clerk Drayton explains – at the previous Board Meeting the full payment was approved. The 'paid in full' receipt is in the packet, now the Village can be reimbursed from the BDD. Trustee Cotter motions to approve the accounts payable as presented and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Norris, Kalina, Cotter, and Buss respond with Yeas. Trustees Busker and Vinnedge are absent.

**Committee Reports:**

Streets & Alleys - Trustee Buss states the seal coating work was done last week.

Sewer and Water - Trustee Vinnedge is absent, so Supt rust reports that last Thursday, the bid for the Oak and Main Streets water main projects were bid out. There was a difference of almost \$100,000 between the lowest and highest bids. Fischer's Excavating is recommended for the work. Work should begin in November. The water main permits have all been approved by the state. Also, the amended Sludge permit has been approved along with the additional land for spreading on.

Finance - Trustee Norris states the Finance Committee meet at 6:30 regarding funding for the new park cameras. The Committee agrees to pay for the cameras from the Park Fund even though they will be over budget. Trustee Norris also states the monthly Finance Committee meeting will be set for early next week

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter thanks Supt Rust and the guys for the cement work done at the park. Table pads and grill pads are done and look great. The estimate for paving the parking lot is much higher than expected. This will be put off until next year. Also, Trustee Cotter states he has a meeting scheduled with Mrs. Schneiderman and the elementary PE teacher regarding the Gaga Ball pits the Village would like to install.

Ordinances - Trustee Vinnedge, there is no report.

Clerk's Report - Clerk Drayton states the family of Jeff Drake provided memorial money for the scoreboard purchased. A Thank You card is submitted for signatures. The cameras for parks may take a bit as our contractor is back up. Also, homecoming week is September 26 thru October 2<sup>nd</sup>.

Chief of Police Report - Chief Thiel reports that Ogle County has officially condemned the property at 412 South 2<sup>nd</sup> Avenue however, it is not abandoned. The occupant must be formally placed somewhere, per our attorney. If we follow the proper procedure, we will be able to tear the house down, then file a lien against the property prior to it being sold. There is a potential buyer for the lot already.

Homecoming week is a bit different this year. Parade will be on Friday night and the game is Saturday morning at 11 AM. The dance will be on the football field Saturday night from 7-9 PM.

Village President Metzger asks if the department is doing okay covering hours. Chief Thiel states it is better, we have one part-time person back and would like another, but we are making it work.

Supt of Public Works Report – Trustee Buss asks if Supt Rust keeps a spreadsheet regarding expenses for each truck. Supt Rust states no. Norm Meeks has been talked to about obtaining BDD funds for help in repairing brick work. Supt Rust continues, they are flushing hydrants this week, next week will start inspecting manholes. Supt Rust also states he will be out of the office Thursday afternoon and Friday this week.

Village President's Report - President Metzger asks if the help wanted ad has been placed. Clerk Drayton states it is online and will be in the newspaper for three weeks. VP Metzger also apologizes for the omission of the new employee handbook on the agenda – it will be on the October 4<sup>th</sup> Agenda. Trustee Buss asks if there have been any bills for the Safe Routes project yet. VP Metzger states a partial payment was requested today (September 20, 2021) but they are not complete yet as they are still waiting on the extender for the push buttons.

New Business – Trustee Cotter presents the BDD Application for Forrester Veterinary Clinic. Funds are requested for replacement windows and possible repair work or framing that may be required. The total amount requested is \$1,140.00. Trustee Cotter motions to approve the BDD application and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Cotter, Buss, Kalina, and Norris respond with Yeas. Trustees Vinnedge and Busker are absent.

Trustee Cotter states he and Supt Rust sat in on a webinar regarding the ARPA funding. We are eligible for \$91,000 this year but there are a lot of hoops to jump thru. Supt Rust asks if we can reach out to Pepin's or Fehr Graham for guidance. VP Metzger states he will reach out to both.

Old Business - there is no old business.

Village President Metzger requests a motion for adjournment. Trustee Norris motions 1<sup>st</sup> and Trustee Kalina 2<sup>nd</sup>. All are in favor to adjourn. The meeting is adjourned at 8:08 PM

Respectfully submitted by Clerk Drayton