

**Minutes of the Village of Forreton Board of Trustees**  
**Village Hall**  
**Monday October 2, 2023, 7:00 PM**

President Metzger calls the meeting to order at 7:01 PM. The Pledge of Allegiance is recited by all.

On Roll Call by Clerk Shenberger, President Metzger, Trustee Cotter, Chief Thiel, Maintenance Supervisor Timm, Treasurer Schneiderman, Trustee Buss, Trustee Busker, and Trustee Kalina. One member from the public.

**Consent Agenda:**

The Minutes of the September 18, 2023, meeting are reviewed.

The Minutes of the September 18, 2023, Closed Session meeting are reviewed.

Motion is made by Trustee Kalina to approve the Consent Agenda and is 2<sup>nd</sup> by Trustee Kalina. All are in favor. Trustee Norris abstains. Trustee Vinnedge is absent.

Public Comment – Jane Koeller stated she just wanted to make sure the village was aware of the business truck or treating on Saturday October 28<sup>th</sup>.

Building Permits – 302 S 3<sup>rd</sup> Ave – Fence Permit – Motion is made by Trustee Cotter to approve the permit pending payment and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Norris, Cotter, Buss, Busker, and Kalina all respond with Yeas. Trustee Vinnedge is absent.

Trustee Buss asked what we can do about the fences around town that are falling down and need repair. Chief Theil stated he would address it.

**Department Reports:**

Supt. of Public Works Report – Maintenance Supervisor Timm stated they have been continuing brush pickup. They flushed hydrants and backfilled v-gutters with gravel. They put the Ga-Ga pit away and cleaned up the parking lot at village hall. They picked up the new ECM for the ford truck and it is back up and running. They spread dirt and seeded by the Township building and replaced a street light pole by the Post Office. They also pressure tested eight hydrants in town for the Fire Departments ISO rating. They took the batting cage net down and hauled and burned the brush pile. Trustee Norris asked where we were at with the sign. Maintenance Supervisor Timm stated we are waiting for the mounting brackets to get finished. Trustee Buss asked where we were at with the railing for the Slick property. President Metzger stated it is being made and they are thinking that it will be ready in about two weeks.

Chief of Police Report – Chief Thiel stated officers stood by during the pep rally for homecoming week. Officers were dispatched for a welfare check and learned the resident had passed away in their home. Officers responded to an ongoing landlord/tenant issue. The landlord was upset because the tenants placed a non-permanent fence and trampoline on the property without permission. The items were removed the next day. Officers also responded to an unresponsive female. It was learned upon arrival the female was deceased. Officers contacted several residents about ordinance violations. The violations were rectified within a few days. Trustee Buss asked when are we going to start enforcing the dumpster ordinance. Chief Thiel stated he would touch base with Trustee Vinnedge and Tom from republic.

Clerk's Report – Clerk Shenberger stated a couple of residents have asked when our drop box will be put up in our parking lot for payments. Maintenance Supervisor Timm stated he would take a look at it. Clerk Shenberger asked if anyone would like to come to the office during the spooktacular Saturday on the 28<sup>th</sup> to hand out candy. Trustee Norris and Cotter and President Metzger stated they would come. She also stated Gworks is moving along, and we are currently working on getting utility billing set up. She asked for approval for overtime during this process to get completed. The board agreed that would be fine.

**Committee Reports:**

Streets & Alleys - Trustee Buss stated Scott received quotes for the black top for where they did the curb and gutter. He stated he was going to talk to Trustee Cotter about getting some BDD money for some other projects that they are going to be doing. He also stated we are going to have to start looking at ideas to generate money to possibly buy a piece of property outside of town to burn the brush. We are not sure how many more years we are going to be able to use the current property. If anyone has any other ideas as well. It is not an issue right now this is just something to think about for the future.

Sewer and Water – Trustee Vinnedge is absent. President Metzger stated we are still working with the IEPA on the water meter project.

Finance - Trustee Busker reviewed the minutes from the finance committee meeting that was held on September 22<sup>nd</sup>. She also stated she is tentatively looking to have the next finance committee meeting on November 10<sup>th</sup> at 2pm. President Metzger asked about health insurance renewal and Trustee Busker stated Trustee Norris would be helping her with that.

Buildings, Grounds, Parks, Zoning, Planning - Trustee Cotter wanted to give Maintenance Supervisor Timm a shout out. The parks are looking good! Maintenance Supervisor Timm did let him know about a small leak in the women's bathroom at Memorial Park. Trustee Cotter let him know to get it fixed up for now and we will look at next year's budget to replace everything like we did at Warnken Park.

Ordinances – Trustee Norris stated her, and Clerk Shenberger were talking about getting the minutes sent off for the recodification process. The cost of the minutes was brought up. She reviewed the contract for the process and had some questions that she went over with Nils from American Legal. She wanted to make sure the board knew that doing the minutes was going to cost one dollar per page. This is not included in the original price quoted. Everyone is in agreement to move forward with the minutes and go back twenty years.

Items Removed from Consent Agenda:

Trustee Buss stated he does not agree with the bill for the white oak property. He stated we are not realtors and was not in agreement with purchasing that property. AP is reviewed and motion is made by Trustee Cotter to approve AP and is 2<sup>nd</sup> by Trustee Busker. On Roll Call, Trustees Cotter, Busker, Kalina, and Norris all respond with Yeas. Trustee Buss responds No. Trustee Vinnedge is absent.

Village President's Report – President Metzger stated he spoke with Mike at Forreton Car Care about being on the zoning and planning committee and he is interested. Trustee Norris stated she wanted to bring something up that she is a little disappointed about. She stated back in May she brought the need for a camera at the library. The library director has had threats inside the library. The camera was for safety, and they were not looking for anything expensive. She received a phone call that someone had volunteered to purchase and install a camera. She stated she spoke with President Metzger, and they discussed possibly reimbursing the person that bought and installed the camera. She said she just wanted to bring this up and see what we can do to reimburse or donate that money to the library. President Metzger agrees. Trustee Norris brought up sexual harassment training and said it is to be completed every year by all employees and board members. President Metzger asked for her to send out the link.

Unfinished Business – Old Village Hall – President Metzger asked if we had gotten a bigger sign for the building. Maintenance Supervisor Timm stated he is looking for one. President Metzger also asked if we have had the furnace checked at the old building to make sure it is good to go with the colder months on the way. He will check with Trustee Vinnedge to see if it is up and running. He also asked if we are free and clear with everything left upstairs. Chief Thiel stated Chris Moore said they got everything out that they wanted. Trustee Norris wanted to get permission to start looking around for a display cabinet to go in the entry way to display historical items. The board is in agreement.

New Business – BDD – Forreton Auto Body – Painting the building and new gutters. Motion is made by Trustee Norris to approve the BDD and is 2<sup>nd</sup> by Trustee Kalina. On Roll Call, Trustees Buss, Busker, Kalina, Norris, and Cotter all respond with Yeas. Trustee Vinnedge is absent.

Motion is made by Trustee Norris to go into Closed Session and is 2<sup>nd</sup> by Trustee Kalina. All are in favor.

President Metzger will entertain a motion for adjournment. Motion is made by Trustee Kalina and is 2<sup>nd</sup> by Trustee Busker. All are in favor. The Meeting is adjourned at 8:37 PM.

Respectfully submitted by Clerk Shenberger