

Minutes of the Regular Meeting
Board of Trustees
Village of Forreston
Monday, October 21, 2019

Village President Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:00 PM on October 21, 2019 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Vickye Norris, Gary Buss, Ken Toms, Ken Vinnedge, Jeff Freeze, and Monty Cotter.

The minutes of the regular meeting of Monday, October 7, 2019 are considered for approval. Trustee Freeze makes a motion to approve the minutes as presented, second by Trustee Norris. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.

President Metzger asks for public comment:

- Clyde Hull at 309 N Walnut Ave states he has emailed the Village previously about his neighbor's sump pump. He has it aimed due north so that it pumps on to Hull's property leaving a 10 by 20 foot mud puddle in his yard on the north side of the neighbor's privacy fence. Hull would like to know if there is an ordinance against pumping water on to someone else's property. He explains that he has talked to the neighbor at least once a year for the last 5 years about it and he used to promise to fix it but doesn't even do that anymore. Metzger responds that we do not have an ordinance but maybe one of the trustees can talk to him as Village Officials to try to smooth things over. Metzger states he will see what we can do and get back to him.

Building/Demolition, Sign, Fence, & Pool Permits:

- Trustee Toms presents a permit application for William Davis at 501 W Green St. He explains this application was submitted several meetings ago and was tabled due to the missing decommissioning plan. The Village Attorney has since let us know that the decommissioning plan only applies to properties where the solar energy system is the principal use on the property. This property is using the system as an accessory use so the decommissioning plan is not required. Motion by Toms to approve application, second by Vinnedge. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.
- Toms also presents an application for Brad Dieterman at 806 S 1st Ave. This application was also submitted previously and tabled for the same reason. Motion by Toms to approve, second by Buss. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.
- Cynthia Akins at 107 S 4th Ave submitted an application for a fence. Toms states he was not able to make it out to the property this past weekend but states that the drawing complies with the set back requirements and he will be sure to make it out tomorrow. Akins states it will go straight back from the deck to the alley and line up with the fence next door. Buss asks what kind of fence it is. She replies it is chain link. Motion by Freeze to accept application contingent on Toms confirmation of set back compliance, second by Toms. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.
- Marvin Longenecker at 307 Maple Ave submitted an application for a front porch and back deck. This application was tabled at the previous meeting. Toms states he does comply with all the set back requirements. Vinnedge asked if the fine was paid yet. Longenecker states that he has not paid it but is prepared to pay it tonight. Motion by Toms to approve the application once the fine has been paid, second by Freeze. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.

Treasurer Schneiderman gives a report for the month of September. He states that we did get the second big property tax payment in as well as the first extra MFT payment since the increase. He also states the \$50,000.00 transfer from Water and Sewer to Capital Improvement is reflected in this report.

Superintendent Rust explains Thayer is a company that helps upgrade lighting in government buildings. Their proposal includes 4 projects:

- 1) Village Hall and Police Department - \$900 project for \$350
- 2) Maintenance Building - \$3,000 project for \$700
- 3) Other Maintenance Building and Wells - \$4,600 project for \$2,300
- 4) Library - \$7,100 project for \$3,500

Rust states in order to get the incentives offered the project must be completed by Thanksgiving which means we would have to approve it tonight. The Board discusses which line items the money will come out of for each project. Metzger recommends taking the Library amount out of the BDD. Norris states she spoke with Dan Pepin who suggested taking the money out of TIF since the Library does not generate sales tax. Clerk Warren adds that Pepin also suggested the Library apply for TIF monies as economic assistance for the program just as any other business would be required to do. They must also pass a resolution to spend this money. The Board decides they will get the resolution passed at the next meeting and have the Library get the application in the works right away. Rust explains they will need a down payment for half of the project now and the other half after it is completed. Motion by Freeze to accept proposal and add the \$3,425 to

the Claims list for half of the amount due for all four projects listed above, second by Vinnedge. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.

The Claims list is considered for approval in the amount of \$92,504.52. This includes the \$3,425.00 for Thayer. Motion by Freeze to approve the claims presented, second by Cotter. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.

Committee Reports:

Streets and Alleys: none

Sewer and Water: Vinnedge states he would like to schedule a meeting soon with the Finance and Water/Sewer committees to discuss raising water rates.

Finance Committee:

- Warren presents the Budget Officer report for the month of September. Motion by Toms to approve report, second by Norris. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.
- Warren also introduces Chris Klipping to the Board. She has agreed to take over as Budget Officer. The Board can appoint her at the next meeting.

Buildings, Grounds, Parks, Zoning, Planning: none

Ordinances: Toms reports this committee met last week and discussed changes to the fence ordinance as well as the mobile home ordinance. Both of them are in the hands of the Village Attorney for updates.

Animal Control: none

Clerk's Report:

- Clerk Warren states after last meeting there was a question on whether or not Trustee Vinnedge should have voted on the Cannabis ordinance since he was filling in for Metzger. The Village Attorney states he definitely should have voted because the passage of any ordinance requires a majority of all members holding office including the president. He suggested we reconsider the ordinance at this meeting.
- Warren submits her formal resignation as Village Clerk and Budget Officer effective October 31, 2019. Metzger and several board members thank her for her service. Motion by Toms to accept, second by Freeze. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.
- Motion by Norris to appoint Michelle Drayton as Village Clerk effective November 1, 2019, second by Cotter. Yeas: Trustees Norris, Buss, Toms, Vinnedge, Freeze, and Cotter. Motion carries.

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from October 8, 2019 to October 21, 2019. Chief Boomgarden submits quotes for the storm siren maintenance and cameras on the maintenance building on Locust. The Board consensus is to move forward with both quotes. He also reports he will be taking the squad in this week to be fixed.

Mark Rust gives a report for Public Works for October 21, 2019.

Village President's Report: Metzger reports he and Trustee Vinnedge met with the new Planning and Zoning Administrator for Ogle County to discuss options for Josh and Loran Greenfield. They came to the conclusion that if the one empty parcel is de-annexed from the Village, the County could then approve a building on that property just as was originally submitted. Warren reminds Metzger to talk with the Village Attorney regarding the de-annexation process, while it is fairly simple there are some legal matters and processes that must be followed.

New Business: none

Old Business: Motion by Freeze to approve Ordinance #2019-07 Prohibiting Cannabis Business Establishments in the Village limits, second by Cotter. There is a brief discussion regarding whether or not this is right for the Village. Nays: Norris, Buss, and Toms. Yeas: Vinnedge, Freeze, Cotter, and Metzger. Motion carries.

Motion by Toms to move into Closed Session, second by Freeze. Enter Closed Session at 9:00 PM. Return to Open Session at 9:39 PM.

Motion by Toms to adjourn. All are in favor.

Meeting adjourned at 9:40 PM.

Respectfully submitted,
Courtney Warren, Village Clerk