

**Minutes of the Regular Meeting**  
**Board of Trustees**  
**Village of Forreston**  
**Monday, November 5, 2018**

President Metzger calls to order the regular meeting of the Board of Trustees of the Village of Forreston at 7:00 PM on November 5, 2018 and recites the Pledge of Allegiance. On roll call by Courtney Warren the following members are present: Trustees Ken Toms, Ken Vinnedge, Jeff Freeze, Tim Drayton, Vickye Norris, and Gary Buss.

Metzger states there is an amendment to the agenda. The Safe Routes Resolutions went out in packets but were not included on the agenda. We will discuss these resolutions under New Business.

The minutes of the regular meeting of Monday, October 15, 2018 are considered for approval. Trustee Drayton makes a motion to approve the minutes as presented, second by Trustee Toms. Yeas: Trustees Toms, Vinnedge, Drayton, Norris, and Buss. Freeze abstains due to absence. Motion carries.

Metzger asks for public comment:

- Jane Koeller gives the Board the tentative itinerary for Christmas in the Country on December 7 & 8. She wanted the Village Board to look at it before it was posted. She states the committee is looking at purchasing new lights and requests the city to match what they purchase as they did last year. She also requests that the lights go around the tree rather than up and down the tree. She also asks if we can put a PVC star on top of the tree. Superintendent Cruthis does not think this will be a problem. Jane asks if they can leave the decorations lit for the season like they did with the tree last year. The Board agrees to all of her requests. On another topic, Jane asks if the Village could move the trash can on the east side to the west side of Koeller Hardware near the soda machine. There seems to be a lot of trash accumulating there. Trustee Norris states it would be nice to have one in front of the Library as well. Cruthis states he will just look at ordering 2 new cans.

Trustee Toms states there are no building permits to review this week.

- He was called about one but the applicant never came to Village Hall to complete the application so it is tabled for now.
- Trustee Vinnedge reports he spoke with Casper Mannheim as discussed at the last meeting. He is willing to work with us for \$800/month on Tuesdays and Thursdays. He currently has 10 towns he contracts with. He would follow our ordinances as well as State Code. After a bit of discussion the Board decides to have him come to a meeting to answer questions. Vinnedge will get a hold of him and set it up.

The Claims list is considered for approval. Drayton motions to approve the claims list in the amount of \$102,323.72, second by Freeze. Yeas: Trustees Toms, Vinnedge, Freeze, Drayton, Norris, and Buss. Motion carries.

Committee Reports:

Streets and Alleys: none

Sewer and Water:

- Vinnedge states 1 blower is installed and ready for start up tomorrow.
- We will need a new chart recorder at the Treatment Plant. The estimate for a new one is \$1,951.00 plus installation.
- Master meters are now installed in both trailer courts. Vinnedge states the mobile home park owner will be responsible for any difference in readings between the actual trailers and the master meter give or take a few thousand gallons.

Finance Committee:

- Trustee Norris reports there was a Finance meeting last week to discuss the Health Insurance renewal. At the meeting it was decided the employees would continue to pay 35% of their health care coverage and the Village 65%. She distributes a sheet with renewal options that will be discussed at the next Finance meeting to be held sometime next week.

Buildings, Grounds, Parks, Zoning, Planning: none

Ordinances: none

Village Hall Renovations: none

Animal Control: none

Clerk's Report: Clerk Warren reports the GovPayNet credit/debit card payment program has been very popular so far. She explains we have had 44 users and collected about \$5,600 since we started at the end of July and the numbers keep growing.

The Law Enforcement Update from Police Chief Boomgarden is reviewed for activity from October 16, 2018 to November 5, 2018.

- Chief Boomgarden explains there was an incident at the school a couple of weeks ago and ensures that it was taken very seriously and cautiously.
- Chief Boomgarden also explains he had the Public Works Department mow a resident's lot. This resident will now be receiving a fine as well as a bill. He asks Superintendent Cruthis what the charge should be for the mowing. Cruthis and the Board agree to charge \$75/hour.

Superintendent of Public Works Alan Cruthis gives a report of his department from October 1 through November 5, 2018.

Village President Report:

- Metzger presents the Parking Lot Lease Renewal from Marcia Kleve. It is for 2 years at \$1,700.00/year. The lease has not changed since the last renewal. They do not seem interested in selling at this point but Metzger thinks they may be getting closer. He thinks at this point in time with all the projects going on we should renew the lease, since nothing has changed, and pursue buying the lot at the next renewal. Motion by Drayton to approve the lease for 2 years, second by Toms. Yeas: Trustees Toms, Vinnedge, Freeze, Drayton, Norris, and Buss. Motion carries. Warren will add this to the Claims.
- Metzger presents a contract for Community Funding and Planning Services for professional project services to assist with the application process for the IEPA Loan Program for Water Main Improvements. The fee is for a total of \$11,500.00 to be invoiced as services are incurred. The Board agrees to authorize Metzger to sign the contract.
- Metzger presents Resolutions 2018-02 and 2018-03 to the Board regarding the Safe Routes to School Program for the Junior High and Elementary Schools. He explains these resolutions are to authorize the application process for funds. The Project cost for both projects totals \$220,440.00. Engineering costs are ineligible for grant funding but the rest of it is 100% reimbursable. Metzger explains the engineering costs add up to about \$20,000.00 and can be paid out of the BDD Fund. Toms asks if the schools are located within the BDD. They are not but are still eligible for those funds because of the amount of people this project will serve. Buss and Toms do not believe the funds should come out of the BDD. They also state the school should be responsible for some of the cost. After some discussion regarding BDD funds Metzger calls for a vote. Motion by Drayton to Approve Resolution 2018-02 of Support and Commitment of Funds for the Safe Routes to School Program for Junior High School Improvements, second by Freeze. Yeas: Vinnedge, Freeze, Drayton, and Norris. Nays: Buss and Toms. Buss and Toms vote Nay because of where the funds will come from. They believe that money should be used for downtown businesses first. Motion carries. Motion by Freeze to Approve Resolution 2018-03 of Support and Commitment of Funds for the Safe Routes to School Program for Elementary School Improvements, second by Drayton. Yeas: Vinnedge, Freeze, Drayton, and Norris. Nays: Buss and Toms. Buss and Toms vote Nay for the same reason stated above. Motion carries.

Budget Officer Warren presents the tax levy estimate for 2018. Total estimate for the Village is \$183,875.00. \$26,760.00 is for the Village Library. She notes the current year levy is 1.60% less than the previous year extension and therefore since this is under 5% a hearing is not required. She also explains we might want to add a little more to the audit levy because of the IEPA Water Main Project that may require a special audit as well as IMRF since we do have an additional employee. She will add \$1,000.00 to each of those levy requests.

Metzger states the Building Permit Amendment was in the packets. He would like the Board to take a look at the amendment and make sure there is nothing more that we need to add or change before it gets voted on.

Trustee Freeze motions to adjourn the meeting. Drayton abstains. All are in favor.

Meeting adjourned at 8:42 PM

Courtney Warren, Village Clerk