

Village of Forreston  
2018-2019 Budget

	<u>16-17</u> Actual	<u>17-18</u> Projected	<u>18-19</u> Budget
<b>GENERAL FUND</b>			
Estimated Cash Balance May 1			<u><u>392,133</u></u>
<b>Revenue</b>			
Property Tax	37,690	38,915	40,500
Road and Bridge Tax	23,070	23,806	23,000
Sales Tax	88,525	92,402	112,000
State Income Tax	137,678	151,830	138,527
Corp Personal Prop Replacement Tax	12,700	11,205	9,964
Local Use Tax	35,329	32,101	38,030
Liquor License Fee	4,375	-	2,800
Television Franchise Fee	12,395	12,395	13,000
Amusement License Fee-Gaming Tax	12,265	11,000	10,000
Building Permit Fee	2,324	2,500	5,000
Trailer Court Fee	420	-	420
Fines	9,996	4,356	5,000
Interest Income	2,614	2,500	2,000
Grant-Donations Police Dept.	19,200	15,500	10,000
Tree Trimming Donations		-	-
Sidewalk Improvement Donations		-	-
Miscellaneous Revenue	<u>4,551</u>	<u>1,675</u>	<u>2,000</u>
 Total Revenue	 <u><u>403,132</u></u>	 <u><u>400,184</u></u>	 <u><u>412,241</u></u>
 Total Funds Available			 <u><u>804,374</u></u>
<b>Expenditures</b>			
Administration Department	73,274	63,955	83,070
Police Department	143,618	164,897	176,119
Streets & Alleys Department	174,471	170,232	187,627
Other Expenses	-	-	-
Total Expenditures	<u><u>391,363</u></u>	<u><u>399,084</u></u>	<u><u>446,816</u></u>
 Cash Balance May 30			 <u><u>357,558</u></u>

	16-17 <u>Actual</u>	17-18 <u>Projected</u>	18-19 <u>Budget</u>
<b>GENERAL FUND, continued</b>			
<b>Administration Department</b>			
<u>Personnel</u>			
Compensated Absences			
Salaries - Full Time	1,280	-	
Salaries - Part Time	16,103	19,145	16,180
Salaries - Elected Officials	16,108	15,000	16,320
Salaries - Appointed Officials	3,238	3,700	3,700
Health Insurance	-		-
Total Personnel	<u>36,729</u>	<u>37,845</u>	<u>36,200</u>
<u>Contractual Services</u>			
Maintenance - Buildings	4,362	900	10,000
Maintenance - Equipment	462	500	1,000
Telephone	540	682	700
GIS Services	815	863	870
Training and Travel	75	610	500
Postage	339	350	600
Advertising	2,020	1,500	1,200
Data Processing Services - Website	762	25	1,000
Legal Services	21,077	15,100	15,000
Ordinance Codification	-	-	4,500
Dues	480	480	500
Historical Fund Expense	-	-	1,500
Permit Inspection			1,000
Total Contractual Services	<u>30,932</u>	<u>21,010</u>	<u>38,370</u>
<u>Commodities</u>			
Operating Supplies	<u>1,022</u>	<u>1,000</u>	<u>1,500</u>
<u>Other Expenses</u>			
Miscellaneous Expenses	<u>2,720</u>	<u>2,000</u>	<u>3,000</u>
<u>Capital Outlay</u>			
Office Equipment	860	1,000	1,500
Computer Software	<u>1,011</u>	<u>1,100</u>	<u>2,500</u>
Total Capital Outlay	<u>1,871</u>	<u>2,100</u>	<u>4,000</u>
 Total Administration Department Expendi	 <u>73,274</u>	 <u>63,955</u>	 <u>83,070</u>

	<u>16-17</u> <u>Actual</u>	<u>17-18</u> <u>Projected</u>	<u>18-19</u> <u>Budget</u>
<b>GENERAL FUND, continued</b>			
<b>Police Department</b>			
<u>Personnel</u>			
Compensated Absences			
Salary - Police Chief	47,766	47,750	60,105
Salaries -Full Time	25,620	29,120	38,678
Salary - Part time	26,048	40,320	30,624
Health Insurance	33,626	33,550	24,111
Total Personnel	<u>133,060</u>	<u>150,740</u>	<u>153,519</u>
<u>Contractual Services</u>			
Maintenance - Vehicle	811	297	2,000
Maintenance - Animal Shelter		169	100
Maintenance - Equipment	680	2,195	2,000
Telephone	1,430	1,638	1,500
Training	521	650	2,000
Total Contractual Services	<u>3,442</u>	<u>4,949</u>	<u>7,600</u>
<u>Commodities</u>			
Supplies	847	312	1,000
Gas and Oil	6,184	8,462	8,000
Programs		350	3,000
Uniforms	85	85	1,000
Total Commodities	<u>7,116</u>	<u>9,208</u>	<u>13,000</u>
<u>Capital Outlay</u>			
Office Equipment	-	-	2,000
Total Police Department Expenditures	<u><u>143,618</u></u>	<u><u>164,897</u></u>	<u><u>176,119</u></u>

	16-17 <u>Actual</u>	17-18 <u>Projected</u>	18-19 <u>Budget</u>
<b>GENERAL FUND, continued</b>			
<b>Streets and Alleys Department</b>			
<u>Personnel</u>			
Compensated Absences			
Salary - Supt. of Public Works	26,152	24,930	29,259
Salaries - Full Time	26,208	14,560	32,813
Salaries - Part Time	10,453	25,750	5,940
Health Insurance	19,956	12,895	13,115
Total Personnel	<u>82,768</u>	<u>78,135</u>	<u>81,127</u>
<u>Contractual Services</u>			
Maintenance - Buildings	456	500	500
Maintenance - Vehicles	451	500	3,000
Maintenance - Equipment	1,023	2,975	2,000
Maintenance - Streets	12,450	12,000	20,000
Snow Removal	12,450	1,680	500
Telephone	572	739	800
Tree Removal and Replacement	9,600		10,000
Utilities	252	-	1,000
Street Lighting	18,594	24,797	20,000
Tree Donation Expenditure	-	-	-
Sidewalk Donation Expenditure	-		-
Parking Lot Rental	1,700	1,700	1,700
Engineering Services	3,148	3,447	1,000
Total Contractual Services	<u>60,695</u>	<u>48,338</u>	<u>60,500</u>
<u>Commodities</u>			
Gas and Oil	5,702	6,386	10,000
Maintenance Supply - Streets	12,551	19,414	20,000
Maintenance Supply - Vehicles & Equip	6,495	13,334	6,000
Maintenance Supply - Buildings	977	263	500
Maintenance Supply - Snow Control	4,305	1,621	6,000
Tools	746	2,459	3,000
Total Commodities	<u>30,776</u>	<u>43,477</u>	<u>45,500</u>
<u>Other Expenses</u>			
Miscellaneous Expense	231	282	500
 Total Streets and Alleys Dept Expenditure	 <u>174,471</u>	 <u>170,232</u>	 <u>187,627</u>

	<u>16-17</u> Actual	<u>17-18</u> Projected	<u>18-19</u> Budget
<b>GENERAL FUND, continued</b>			
<b>Other Expenses</b>			
Transfer to Capital Development Fund	-		-
Transfer to Insurance Fund	-	-	-
Contingencies	-		-
Total Other Expenses	<u>-</u>	<u>-</u>	<u>-</u>
Total General Fund Expenditures	<u>391,363</u>	<u>399,084</u>	<u>446,816</u>

**SOCIAL SECURITY FUND**

Beginning Balance May 1			<u>47,405</u>
<b>Revenue</b>			
Property Tax	21,023	25,022	24,999
Personal Property Replacement Tax	2,624	3,123	3,058
Interest Income	<u>220</u>	<u>223</u>	<u>200</u>
Transfer from other funds	-	-	
Total Revenue	<u>23,866</u>	<u>28,368</u>	<u>28,257</u>
Total Funds Available			<u>75,662</u>
<b>Expenditures</b>			
Employer's Contribution to FICA	22,969	22,018	21,075
Employer's Medicare		5,149	4,931
Total Social Security Fund Expenditures	<u>22,969</u>	<u>27,167</u>	<u>26,006</u>
Ending Balance April 30			<u>49,656</u>

**PARK FUND**

Beginning Balance May 1			<u>56,363</u>
<b>Revenue</b>			
Property Tax	10,509	10,844	11,300
Interest Income	284	258	300
Park Contributions - Transfer from Cap. De	-		-
Miscellaneous Revenue	<u>248</u>	<u>-</u>	<u>200</u>

	16-17 Actual	17-18 Projected	18-19 Budget
Total Revenue	<u>11,041</u>	<u>11,102</u>	<u>11,800</u>
Total Funds Available			<u>68,163</u>
<b>Expenditures</b>			
<u>Personnel</u>			
Salaries	-	-	-
Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>
<u>Contractual Services</u>			
Professional Services	-	-	1,000
Maintenance - Grounds	4,629	536	5,000
Garbage Disposal	413	420	500
Total Contractual Services	<u>5,042</u>	<u>956</u>	<u>6,500</u>
<u>Commodities</u>			
Maint Supply - Grounds	3,531	6,000	8,000
Playground Equipment	280	-	1,000
Memorial Purchases	-	-	-
Total Commodities	<u>3,811</u>	<u>6,000</u>	<u>9,000</u>
<u>Other Expenses</u>			
Contingencies	-	-	750
<u>Capital Outlay</u>			
Equipment	140	-	1,000
Total Park Fund Expenditures	<u>8,993</u>	<u>6,956</u>	<u>17,250</u>
Ending Balance April 30			<u>50,913</u>

### INSURANCE FUND

Beginning Balance May 1			<u>32,947</u>
<b>Revenue</b>			
Property Tax	55,060	61,053	37,000
Interest Income	106	155	200
Transfer from General Fund	-	-	-
Total Revenue	<u>55,166</u>	<u>61,208</u>	<u>37,200</u>

	16-17 <u>Actual</u>	17-18 <u>Projected</u>	18-19 <u>Budget</u>
Total Funds Available			<u><u>70,147</u></u>

**Expenditures**

Risk Management Expense	53,599	44,424	35,000
Unemployment Insurance	<u>294</u>	<u>649</u>	<u>500</u>
Total Insurance Fund Expenditures	<u><u>53,893</u></u>	<u><u>45,073</u></u>	<u><u>35,500</u></u>

Ending Balance April 30			<u><u>34,647</u></u>
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**BAND FUND**

Beginning Balance May 1			<u><u>\$ 5,730</u></u>
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**Revenue**

Property Tax	801	801	800
Interest Income	<u>31</u>	<u>25</u>	<u>25</u>
Total Revenue	<u><u>832</u></u>	<u><u>826</u></u>	<u><u>825</u></u>

Total Funds Available			<u><u>6,555</u></u>
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**Expenditures**

Municipal Band	<u>1,200</u>	<u>1,200</u>	<u>800</u>
Total Band Fund Expenditures	<u><u>1,200</u></u>	<u><u>1,200</u></u>	<u><u>800</u></u>

Ending Balance April 30	-		<u><u>5,755</u></u>
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**CIVIL DEFENSE FUND**

Beginning Balance May 1			<u><u>\$ 4,720</u></u>
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**Revenue**

Property Tax	363	363	362
Interest Income	<u>21</u>	<u>21</u>	<u>20</u>
Total Revenue	<u><u>384</u></u>	<u><u>383</u></u>	<u><u>382</u></u>

Total Funds Available			<u><u>5,102</u></u>
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	16-17 <u>Actual</u>	17-18 <u>Projected</u>	18-19 <u>Budget</u>
<b>Expenditures</b>			
Maintenance - Vehicles & Equipment	-	-	500
Total Civil Defense Fund Expenditures	<u>-</u>	<u>-</u>	<u>500</u>
Ending Balance April 30			<u><u>4,602</u></u>

**PUBLIC LIBRARY FUND**

Beginning Balance May 1 117,520

<b>Revenues</b>			
Property Tax - Library	21,017	21,686	22,600
Property Tax - Social Security & Medicare	1,602	1,700	1,600
Property Tax - Building Maintenance	2,802	2,814	3,000
Personal Property Replacement Tax	2,453	1,693	2,500
Fees, Fines	1,833	1,421	3,000
Dedicated Grants			10,000
Fund Raising	134	35	3,000
Interest Income	725	587	1,500
Community Room Fees	809	428	1,200
Per Capita Grant	1,115	-	1,807
Donations and Gifts	13,775	3,393	10,000
Miscellaneous Revenue	-	4,050	100
Total Revenue	<u>46,265</u>	<u>37,808</u>	<u>60,307</u>
Total Funds Available			<u><u>177,827</u></u>

<b>Expenditures</b>			
<u>Personnel</u>			
Salaries - Part Time	20,372	23,349	21,000
Employer's FICA	1,558	1,445	1,600
Employer's Medicare		338	-
Unemployment Compensation	97	129	200
Total Personnel	<u>22,027</u>	<u>25,261</u>	<u>22,800</u>
<u>Contractual Services</u>			
Maintenance - Buildings	2,587	187	6,500
Maintenance - Grounds	365	55	1,000
Utilities	2,757	2,806	3,000
Custodial Services	735	756	840
Total Contractual Services	<u>6,444</u>	<u>3,805</u>	<u>11,340</u>



	<u>16-17</u> Actual	<u>17-18</u> Projected	<u>18-19</u> Budget
<b>PUBLIC LIBRARY FUND, Continued</b>			
<u>Commodities</u>			
Operating Supplies	2,523	2,659	3,000
Library Books & Materials	574	516	2,000
Grant Purchases - Other	-	-	10,000
Gift Purchases	8,586	6,003	25,000
Grant Purchases - Per Capita	1,780	805	1,807
Programming	218	362	1,000
Computer Hardware	85	40	2,000
Computer Software	161	98	500
Computer Upgrade - Maintenance	25	-	500
Prairie Cat / OCLC	1,395	1,193	1,200
Total Commodities	<u>15,347</u>	<u>11,676</u>	<u>47,007</u>
<u>Other Expenses</u>			
Miscellaneous	105	162	500
Community Room	698	759	1,200
Fund Raising Expense	-	-	500
Total Other Expenses	<u>802</u>	<u>921</u>	<u>2,200</u>
<u>Capital Outlay</u>			
Equipment		-	1,000
Building Construction	-	-	-
Architect Fee	-	-	-
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>1,000</u>
 Total Public Library Fund	 <u>44,620</u>	 <u>41,662</u>	 <u>84,347</u>
 Ending Balance April 30			 <u>93,480</u>

## **WATER AND SEWER FUND**

Beginning Balance May 1			<u>395,895</u>
<b>Revenue</b>			
Late Penalty Charges	9,860	11,430	10,000
Water Service Income	187,962	211,669	170,000
Sewer Service Income	390,357	340,078	350,000

	16-17 Actual	17-18 Projected	18-19 Budget
Water Service Hook-up Fees	1,330	650	800
Sewer Service Hook-up Fees	1,300	1,000	800
Turn-On or Shut-Off Fees	1,050	838	800
Credits Granted	-	-	-
Interest Income	1,010	1,095	900
Sewer Cleaning Rental	-	-	-
Transfer from Capital Improvement	-	-	-
Tower Lease	4,200	4,200	4,200
Miscellaneous Revenue	40,312	33,849	2,000
Total Revenue	<u>637,381</u>	<u>604,809</u>	<u>539,500</u>
Total Funds Available			<u>935,395</u>

### Expenditures

Water Department	242,490	182,529	285,730
Sewer Department	375,492	428,417	291,580
Total Expenditures	<u>617,982</u>	<u>610,945</u>	<u>577,310</u>
Ending Balance April 30			<u>358,086</u>

### Water Department Expenditures

#### Personnel

Compensated Absences	-	-	-
Salary - Supt. of Public Works	17,433	22,069	21,944
Salary - Full Time	20,616	26,451	24,610
Salary - Part Time	12,587	14,634	16,590
Health Insurance	14,967	20,172	9,836
Unemployment Compensation	53	163	250
Total Personnel	<u>65,656</u>	<u>83,489</u>	<u>73,230</u>

#### Contractual Services

Maintenance - Buildings	429	90	500
Maintenance - Vehicles	596	2,016	1,500
Maintenance - Equipment	279	3,378	2,500
Maintenance - Water System	42,731	9,620	15,000
Telephone	1,610	3,041	3,000
Utilities	15,653	16,414	15,000
Postage	1,628	2,654	2,000
Advertising	620	-	700

	16-17	17-18	18-19
	Actual	Projected	Budget
Training	789	297	1,000
Data Processing - Software	2,266	4,023	2,000
Engineering Services	4,959	7,773	2,000
Testing Expense	2,065	3,524	2,500
Total Contractual Services	<u>73,623</u>	<u>52,830</u>	<u>47,700</u>
<u>Commodities</u>			
Office Supplies	543	112	500
Gas and Oil	1,586	1,850	2,000
Maint Supply - Vehicles & Equipment	1,798	7,273	3,000
Maint Supply - Water System	14,595	13,380	10,000
Maint Supply - Buildings	622	3,000	500
Operating Supplies	496	713	700
Chemicals	4,571	5,721	5,000
Total Commodities	<u>24,212</u>	<u>32,049</u>	<u>21,700</u>
<u>Other Expenses</u>			
Transfer to Capital Improvement	50,000	-	100,000
Transfer to Other Funds	-	-	-
Contingencies	-	235	500
Total Other Expenses	<u>50,000</u>	<u>235</u>	<u>100,500</u>
<u>Capital Outlay</u>			
Meters	933	1,843	2,000
Valves and Hydrants	4,080	3,094	12,000
Equipment	7,368	3,988	3,000
Water System Improvements	2,600	5,000	10,000
Depreciation Expense			
Water Tower Maintenance Agreement	14,019		15,600
Total Capital Outlay	<u>29,000</u>	<u>13,925</u>	<u>42,600</u>
Total Water Department Expenditures	<u>242,490</u>	<u>182,529</u>	<u>285,730</u>

### **Sewer Department Expenditures**

#### Personnel

#### Compensated Absences

Salary - Supt. of Public Works	17,433	22,069	21,944
Salary - Full Time	20,616	26,728	24,610
Salary - Part Time	12,587	14,355	16,590
Health Insurance	14,967	16,109	9,836

	16-17	17-18	18-19
	Actual	Projected	Budget
Unemployment Compensation	53	163	250
Total Personnel	65,656	79,425	73,230
<u>Contractual Services</u>			
Maintenance - Buildings	41	90	1,050
Maintenance - Vehicles	596	2,016	2,000
Maintenance - Equipment	6,361	3,764	4,000
Maintenance - Sewer System	6,968	12,454	10,000
Permit Fees	5,000	5,000	5,000
Telephone	1,863	2,219	2,000
Utilities	19,885	17,083	25,000
Postage	1,595	2,140	2,000
Advertising	-	-	200
Training	212	-	1,000
Data Processing - Software	2,266	-	2,000
Testing Expense			2,000
Engineering Services	26,624	40,070	7,000
CDAP Engineering		-	-
CDAP Construction	-	-	-
CDAP Grant Administration	-	-	-
Total Contractual Services	71,410	84,836	63,250
<u>Commodities</u>			
Office Supplies	543	103	500
Gas and Oil	1,586	1,850	2,500
Maint Supply - Vehicles & Equipment	2,828	8,643	4,000
Maint Supply - Buildings	218	406	3,000
Maint Supply - Sewer System	6,239	9,485	7,000
Operating Supplies	621	759	600
Lab Supplies	4,074	2,735	2,000
Chemicals	6,634	3,901	7,000
Total Commodities	22,743	27,882	26,600
<u>Other Expenses</u>			
Bond Principal	-	-	-
Bond Fees	-	-	-
Contingencies	250	273	500
Bond Interest	-	-	-
Transfer to Capital Improvement	200,000	236,000	125,000
Equipment	15,433	-	3,000
Total Other Expenses	215,683	236,273	128,500

	16-17 <u>Actual</u>	17-18 <u>Projected</u>	18-19 <u>Budget</u>
Total Sewer Department Expenditures	<u>375,492</u>	<u>428,417</u>	<u>291,580</u>
Total Water and Sewer Fund Expenditures	<u>617,982</u>	<u>610,945</u>	<u>577,310</u>

### **CAPITAL DEVELOPMENT FUND**

Beginning Balance May 1			<u>290,931</u>
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#### **Revenue**

Interest Income	1,863	1,443	1,500
Miscellaneous Revenue	-	-	-
Transfer from General	-	-	-
Total Revenue	<u>1,863</u>	<u>1,443</u>	<u>1,500</u>

Total Funds Available			<u>292,431</u>
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#### **Expenditures**

Equipment and Vehicles	39,928	54,448	5,000
Buildings and Land	27,041	17,000	50,000
Transfer to Other Funds	-	-	-
Total Capital Development Fund Expendit	<u>66,969</u>	<u>71,448</u>	<u>55,000</u>

Ending Balance April 30			<u>237,431</u>
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### **AUDIT FUND**

Beginning Balance May 1			<u>15,806</u>
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#### **Revenue**

Property Tax	10,011	11,510	9,999
Interest Income	83	81	75
Total Revenue	<u>10,094</u>	<u>11,591</u>	<u>10,074</u>

Total Funds Available			<u>25,880</u>
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	16-17 <u>Actual</u>	17-18 <u>Projected</u>	18-19 <u>Budget</u>
<b>Expenditures</b>			
Audit Expense	11,250	9,150	10,000
Contingencies	-	-	-
Total Audit Fund Expenditures	<u>11,250</u>	<u>9,150</u>	<u>10,000</u>
Ending Balance April 30			<u>15,880</u>

**MOTOR FUEL TAX FUND**

Beginning Balance May 1			<u>39,388</u>
<b>Revenue</b>			
Motor Fuel Tax Allotments	36,776	34,500	\$37,235
Interest Income	333	219	200
Miscellaneous Revenue	-	-	-
Total Revenue	<u>37,109</u>	<u>34,719</u>	<u>37,435</u>
Total Funds Available			<u>76,823</u>

<b>Expenditures</b>			
Contractual Services	55,889	54,279	20,000
State Route Project	-	-	-
Total Motor Fuel Tax Fund Expenditures	<u>55,889</u>	<u>54,279</u>	<u>20,000</u>
Ending Balance April 30			<u>56,823</u>

**CAPITAL IMPROVEMENT & REPLACEMENT FUND**

Beginning Balance May 1		264,790	<u>45,421</u>
<b>Revenue</b>			
Interest Income	1,096	769	800
Transfer from Water and Sewer Fund	250,000		225,000
IEPA Loan	112,685		-
Blower Grant			26,000
Emergency Grant		-	-
Economic Stimulus Grant	-	-	-
Total Revenue	<u>363,781</u>	<u>769</u>	<u>251,800</u>

	<u>16-17</u> <u>Actual</u>	<u>17-18</u> <u>Projected</u>	<u>18-19</u> <u>Budget</u>
Total Funds Available		265,559	<u><u>297,221</u></u>
<b>Expenditures</b>			
Water/Sewer Improvements	-	-	
Capital Improvements Sewer	1,827		160,000
WWTP Rehabilitation Project	112,685		-
IEPA Loan	162,415	52,145	170,000
Depreciation Expense			
Total Expenditures	<u><u>276,927</u></u>	<u><u>52,145</u></u>	<u><u>330,000</u></u>
Ending Balance April 30	83,702		<u><u>(32,779)</u></u>

**IMRF FUND**

Beginning Balance May 1			<u><u>\$37,430</u></u>
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**Revenue**

Property Tax	36,040	35,030	35,000
Interest Income	176	184	200
Transfer from General Fund	-	-	-
Total Revenue	<u><u>36,216</u></u>	<u><u>35,214</u></u>	<u><u>35,200</u></u>

Total Funds Available			<u><u>72,630</u></u>
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**Expenditures**

IMRF Contributions	<u><u>33,288</u></u>	<u><u>41,450</u></u>	<u><u>33,000</u></u>
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Ending Balance April 30	12,549		<u><u>39,630</u></u>
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**BDD FUND**

Beginning Balance May 1			<u><u>10,000</u></u>
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**Revenue**

Sales Tax			80,000
Total Revenue	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>80,000</u></u>

Total Funds Available			<u><u>90,000</u></u>
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	<u>16-17</u> <u>Actual</u>	<u>17-18</u> <u>Projected</u>	<u>18-19</u> <u>Budget</u>
<b>Expenditures</b>			
Sidewalks			25,000
Street Lighting			25,000
Drainage	-	-	25,000
Total BDD Fund Expenditures	<u>-</u>	<u>-</u>	<u>75,000</u>
Ending Balance April 30			<u>15,000</u>



































