

Village of Forreston
2019-2020 Budget

	<u>17-18</u> Actual	<u>18-19</u> Projected	<u>19-20</u> Budget
GENERAL FUND			
Estimated Cash Balance May 1			<u><u>410,916</u></u>
Revenue			
Property Tax	38,915	40,359	39,853
Road and Bridge Tax	26,806	24,651	24,500
Sales Tax	100,587	119,672	115,000
State Income Tax	153,917	151,830	145,685
Corp Personal Prop Replacement Tax	9,767	11,606	14,254
Local Use Tax	37,853	32,101	45,838
Liquor License Fee	108	2,800	2,800
Television Franchise Fee	13,345	15,700	14,000
Amusement License Fee-Gaming Tax	12,792	12,838	12,800
Building Permit Fee	3,509	1,567	3,500
Trailer Court Fee	410	410	410
Fines	4,580	16,497	8,000
Tower Lease			5,400
Interest Income	2,687	2,539	2,000
Grant-Donations Police Dept.	8,500	5,834	10,000
Tree Trimming Donations		-	-
Sidewalk Improvement Donations		-	-
Safe Routes Loan			200,000
Miscellaneous Revenue	<u>8,910</u>	<u>1,074</u>	<u>2,000</u>
 Total Revenue	 <u><u>422,687</u></u>	 <u><u>439,477</u></u>	 <u><u>646,040</u></u>
 Total Funds Available			 <u><u>1,056,956</u></u>
Expenditures			
Administration Department	72,691	61,060	84,925
Police Department	154,681	153,802	170,107
Streets & Alleys Department	165,208	181,386	397,478
Other Expenses	-	-	-
Total Expenditures	<u><u>392,580</u></u>	<u><u>396,249</u></u>	<u><u>652,510</u></u>
 Cash Balance May 30			 <u><u>404,446</u></u>

	<u>17-18</u> <u>Actual</u>	<u>18-19</u> <u>Projected</u>	<u>19-20</u> <u>Budget</u>
GENERAL FUND, continued			
Administration Department			
<u>Personnel</u>			
Compensated Absences			
Salaries - Full Time		-	
Salaries - Part Time	15,447	16,024	16,346
Salaries - Elected Officials	15,600	15,000	16,320
Salaries - Appointed Officials	3,700	3,700	3,700
Health Insurance	-		2,789
Building Permit Inspection	140		500
Total Personnel	<u>34,747</u>	<u>34,724</u>	<u>39,155</u>
<u>Contractual Services</u>			
Maintenance - Buildings	3,994	1,172	10,000
Maintenance - Equipment	622	527	1,000
Telephone	617	674	700
GIS Services	863	863	870
Training and Travel	610	-	500
Postage	482	750	800
Advertising	882	1,759	1,200
Data Processing Services - Website	463	581	1,200
Legal Services	10,398	13,286	15,000
Ordinance Codification	4,547	750	4,500
Dues	480	480	500
Historical Fund Expense	-	-	1,500
Total Contractual Services	<u>23,958</u>	<u>20,842</u>	<u>37,770</u>
<u>Commodities</u>			
Operating Supplies	<u>1,537</u>	<u>1,250</u>	<u>1,500</u>
<u>Other Expenses</u>			
Miscellaneous Expenses	<u>2,908</u>	<u>2,589</u>	<u>3,000</u>
<u>Capital Outlay</u>			
Office Equipment	1,542	517	1,500
Computer Software	<u>8,000</u>	<u>1,138</u>	<u>2,000</u>
Total Capital Outlay	<u>9,542</u>	<u>1,655</u>	<u>3,500</u>

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Total Administration Department Expendi	<u>72,691</u>	<u>61,060</u>	<u>84,925</u>

GENERAL FUND, continued

Police Department

Personnel

Compensated Absences

Salary - Police Chief	46,758	58,949	60,706
Salaries -Full Time	35,425	40,337	41,080
Salary - Part time	23,586	19,443	30,940
Health Insurance	36,476	22,347	14,781
Total Personnel	<u>142,245</u>	<u>141,076</u>	<u>147,507</u>

Contractual Services

Maintenance - Vehicle	436	944	2,000
Maintenance - Animal Shelter		-	100
Maintenance - Equipment	1,463	931	2,000
Telephone	1,550	1,640	1,500
Training	742	650	2,000
Total Contractual Services	<u>4,190</u>	<u>4,164</u>	<u>7,600</u>

Commodities

Supplies	212	290	1,000
Gas and Oil	7,514	7,926	8,000
Programs			3,000
Uniforms		22	1,000
Total Commodities	<u>7,726</u>	<u>8,238</u>	<u>13,000</u>

Capital Outlay

Office Equipment	<u>520</u>	<u>324</u>	<u>2,000</u>
Total Police Department Expenditures	<u><u>154,681</u></u>	<u><u>153,802</u></u>	<u><u>170,107</u></u>

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
GENERAL FUND, continued			
Streets and Alleys Department			
<u>Personnel</u>			
Compensated Absences			1,125
Salary - Supt. of Public Works	23,172	28,696	3,376
Salaries - Full Time	29,661	37,250	51,076
Salaries - Part Time	2,502	11,400	10,100
Health Insurance	21,170	13,980	9,301
Total Personnel	<u>76,505</u>	<u>91,327</u>	<u>74,978</u>
<u>Contractual Services</u>			
Maintenance - Buildings	180	362	500
Maintenance - Vehicles	2,167	1,120	3,000
Maintenance - Equipment	1,008	120	5,000
Maintenance - Streets	16,755	27,251	20,000
Snow Removal		840	500
Telephone	650	656	800
Tree Removal and Replacement	4,275		10,000
Utilities	26	296	500
Street Lighting	21,497	18,565	20,000
Tree Donation Expenditure	-	-	-
Sidewalk Donation Expenditure	-		-
Parking Lot Rental	1,700	1,700	1,700
Safe Routes			200,000
Engineering Services	2,298	2,113	13,000
Total Contractual Services	<u>50,555</u>	<u>53,023</u>	<u>275,000</u>
<u>Commodities</u>			
Gas and Oil	7,154	7,955	7,500
Maintenance Supply - Streets	14,722	21,237	20,000
Maintenance Supply - Vehicles & Equip	8,653	3,974	6,000
Maintenance Supply - Buildings	189	116	500
Maintenance Supply - Snow Control	3,802	621	5,000
Tools	3,345	2,956	3,000
Total Commodities	<u>37,865</u>	<u>36,858</u>	<u>42,000</u>
<u>Other Expenses</u>			
Miscellaneous Expense	282	179	500
<u>Capital Outlay</u>			
Equipment			5,000

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Total Streets and Alleys Dept Expenditure	<u>165,208</u>	<u>181,386</u>	<u>397,478</u>

GENERAL FUND, continued

Other Expenses

Transfer to Capital Development Fund	-		-
Transfer to Insurance Fund	-	-	-
Contingencies	-		-
Total Other Expenses	<u>-</u>	<u>-</u>	<u>-</u>
Total General Fund Expenditures	<u><u>392,580</u></u>	<u><u>396,249</u></u>	<u><u>652,510</u></u>

SOCIAL SECURITY FUND

Beginning Balance May 1			<u><u>48,825</u></u>
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Revenue

Property Tax	25,022	25,004	27,000
Personal Property Replacement Tax	2,724	2,722	2,665
Interest Income	243	233	200
Transfer from other funds	-	-	
Total Revenue	<u><u>27,989</u></u>	<u><u>27,959</u></u>	<u><u>29,865</u></u>

Total Funds Available			<u><u>78,690</u></u>
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Expenditures

Employer's Contribution to FICA	18,518	21,732	19,833
Employer's Medicare	4,494	5,083	4,640
Total Social Security Fund Expenditures	<u><u>23,012</u></u>	<u><u>26,815</u></u>	<u><u>24,473</u></u>

Ending Balance April 30			<u><u>54,217</u></u>
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PARK FUND

Beginning Balance May 1			<u><u>65,553</u></u>
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Revenue

Property Tax	10,844	11,252	11,100
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	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Interest Income	284	273	300
Park Contributions - Transfer from Cap. De	-		-
Miscellaneous Revenue		-	200
Total Revenue	<u>11,128</u>	<u>11,526</u>	<u>11,600</u>
Total Funds Available			<u>77,153</u>

Expenditures

Personnel

Salaries	-	-	-
Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>

Contractual Services

Professional Services	-	-	1,000
Maintenance - Grounds	365	834	3,000
Garbage Disposal	426	420	500
Utilities	2		
Total Contractual Services	<u>794</u>	<u>1,254</u>	<u>4,500</u>

Commodities

Maint Supply - Grounds	6,326	1,166	8,000
Playground Equipment		-	3,000
Memorial Purchases	-	-	-
Total Commodities	<u>6,326</u>	<u>1,166</u>	<u>11,000</u>

Other Expenses

Contingencies	-	-	1,000
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Capital Outlay

Equipment		223	1,000
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Total Park Fund Expenditures	<u>7,120</u>	<u>2,642</u>	<u>17,500</u>
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Ending Balance April 30			<u>59,653</u>
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INSURANCE FUND

Beginning Balance May 1			<u>17,449</u>
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Revenue

Property Tax	61,053	37,007	37,000
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	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Interest Income	166	203	200
Transfer from General Fund	-		-
Total Revenue	<u>61,219</u>	<u>37,210</u>	<u>37,200</u>
Total Funds Available			<u>54,649</u>

Expenditures

Risk Management Expense	46,953	52,496	35,000
Unemployment Insurance	644	334	500
Total Insurance Fund Expenditures	<u>47,597</u>	<u>52,831</u>	<u>35,500</u>
Ending Balance April 30			<u>19,149</u>

BAND FUND

Beginning Balance May 1			<u>\$ 5,361</u>
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Revenue

Property Tax	801	800	800
Interest Income	28	25	25
Total Revenue	<u>829</u>	<u>824</u>	<u>825</u>

Total Funds Available			<u>6,186</u>
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Expenditures

Municipal Band	1,200	1,200	800
Total Band Fund Expenditures	<u>1,200</u>	<u>1,200</u>	<u>800</u>

Ending Balance April 30	-		<u>5,386</u>
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CIVIL DEFENSE FUND

Beginning Balance May 1			<u>\$ 4,109</u>
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Revenue

Property Tax	363	362	362
Interest Income	23	22	20
Total Revenue	<u>386</u>	<u>383</u>	<u>382</u>

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Total Funds Available			<u><u>4,491</u></u>

Expenditures

Maintenance - Vehicles & Equipment	-	-	500
Total Civil Defense Fund Expenditures	<u>-</u>	<u>-</u>	<u>500</u>

Ending Balance April 30			<u><u>3,991</u></u>
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PUBLIC LIBRARY FUND

Beginning Balance May 1			<u><u>110,884</u></u>
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Revenues

Property Tax - Library	21,686	22,574	22,200
Property Tax - Social Security & Medicare	1,602	1,700	1,600
Property Tax - Building Maintenance	2,892	2,931	2,960
Personal Property Replacement Tax	2,000	1,693	2,200
Fees, Fines	1,855	1,712	2,500
Dedicated Grants			10,000
Fund Raising	35	-	1,000
Interest Income	835	635	1,500
Community Room Fees	728	250	1,200
Per Capita Grant	1,123	1,808	1,807
Donations and Gifts	6,800	6,800	10,000
Miscellaneous Revenue	-	83	100
Total Revenue	<u>39,555</u>	<u>40,185</u>	<u>57,067</u>

Total Funds Available			<u><u>167,951</u></u>
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Expenditures

Personnel

Salaries - Part Time	20,339	19,963	21,000
Employer's FICA	1,302	1,241	1,600
Employer's Medicare	304	290	-
Unemployment Compensation	110	(46)	200
Total Personnel	<u>22,055</u>	<u>21,447</u>	<u>22,800</u>

Contractual Services

Maintenance - Buildings	188	3,703	6,500
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	17-18 Actual	18-19 Projected	19-20 Budget
Maintenance - Grounds	572	161	1,000
Utilities	3,836	3,033	3,000
Custodial Services	693	662	840
Total Contractual Services	5,289	7,558	11,340

PUBLIC LIBRARY FUND, Continued

Commodities

Operating Supplies	2,861	2,769	3,000
Library Books & Materials	572	433	2,000
Grant Purchases - Other	-	-	10,000
Gift Purchases	8,660	5,284	25,000
Grant Purchases - Per Capita	1,487	1,087	1,807
Programming	436	305	1,000
Computer Hardware	125	325	2,000
Computer Software	180	189	500
Computer Upgrade - Maintenance		140	500
Prairie Cat / OCLC	1,193	1,203	1,200
Total Commodities	15,514	11,735	47,007

Other Expenses

Miscellaneous	141	61	500
Community Room	952	607	1,200
Fund Raising Expense	-	-	500
Total Other Expenses	1,093	669	2,200

Capital Outlay

Equipment		-	1,000
Building Construction	-	-	-
Architect Fee	-	-	-
Total Capital Outlay	-	-	1,000

Total Public Library Fund	43,951	41,409	84,347
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Ending Balance April 30			83,604
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WATER AND SEWER FUND

Beginning Balance May 1			230,306
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	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Revenue			
Late Penalty Charges	8,770	12,225	10,000
Water Service Income	187,255	176,836	170,000
Sewer Service Income	391,516	363,098	360,000
Water Service Hook-up Fees	650	800	800
Sewer Service Hook-up Fees	1,000	650	800
Turn-On or Shut-Off Fees	1,288	735	800
Credits Granted	1,865	1,101	-
Interest Income	1,288	1,361	900
Sewer Cleaning Rental	-	-	-
Transfer from Capital Improvement	72,636	-	-
Tower Lease	4,200	4,200	4,200
Miscellaneous Revenue	35,162	2,293	2,000
Total Revenue	<u>705,631</u>	<u>563,299</u>	<u>549,500</u>
 Total Funds Available			 <u>779,806</u>

Expenditures			
Water Department	464,470	250,910	269,096
Sewer Department	107,870	407,808	290,696
Total Expenditures	<u>572,340</u>	<u>658,718</u>	<u>559,791</u>
 Ending Balance April 30			 <u>220,015</u>

Water Department Expenditures

<u>Personnel</u>			
Compensated Absences	-		2,580
Salary - Supt. of Public Works	18,828	25,320	2,532
Salary - Full Time	22,246	32,197	38,307
Salary - Part Time	11,770	14,017	12,259
Health Insurance	15,876	12,295	9,067
Unemployment Compensation	158	70	250
Total Personnel	<u>68,878</u>	<u>83,898</u>	<u>64,996</u>

<u>Contractual Services</u>			
Maintenance - Buildings	416	137	500
Maintenance - Vehicles	1,524	860	1,500
Maintenance - Equipment	1,242	4,274	3,000
Maintenance - Water System	9,706	2,337	10,000

	17-18	18-19	19-20
	<u>Actual</u>	<u>Projected</u>	<u>Budget</u>
Telephone	3,194	691	1,500
Utilities	16,240	15,194	15,000
Postage	1,823	1,492	2,000
Advertising	27	40	500
Training	198	665	1,000
Data Processing - Software	(3,119)	1,023	2,000
Engineering Services	2,407	-	2,000
Testing Expense	2,744	2,658	2,500
Total Contractual Services	<u>36,403</u>	<u>29,371</u>	<u>41,500</u>
<u>Commodities</u>			
Office Supplies	168	800	500
Gas and Oil	1,980	2,163	2,000
Maint Supply - Vehicles & Equipment	4,008	2,575	3,000
Maint Supply - Water System	13,365	21,192	10,000
Maint Supply - Buildings	191	550	2,000
Operating Supplies	497	656	1,000
Chemicals	4,200	1,697	3,000
Total Commodities	<u>24,409</u>	<u>29,635</u>	<u>21,500</u>
<u>Other Expenses</u>			
Transfer to Capital Improvement	100,000	100,000	100,000
Transfer to Other Funds	-	-	-
Contingencies	241	812	500
Total Other Expenses	<u>100,241</u>	<u>100,812</u>	<u>100,500</u>
<u>Capital Outlay</u>			
Meters	1,358	2,780	2,000
Valves and Hydrants	3,094	4,413	8,000
Equipment		-	5,000
Water System Improvements		-	10,000
Depreciation Expense	216,069		
Water Tower Maintenance Agreement	14,019		15,600
Total Capital Outlay	<u>234,540</u>	<u>7,193</u>	<u>40,600</u>
Total Water Department Expenditures	<u>464,470</u>	<u>250,910</u>	<u>269,096</u>

Sewer Department Expenditures

Personnel

Compensated Absences			2,580
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	17-18	18-19	19-20
	Actual	Projected	Budget
Salary - Supt. of Public Works	18,829	25,321	2,532
Salary - Full Time	22,246	32,197	38,307
Salary - Part Time	11,767	14,012	12,259
Health Insurance	15,876	12,295	9,067
Unemployment Compensation	158	70	250
Total Personnel	<u>68,876</u>	<u>83,894</u>	<u>64,996</u>

Contractual Services

Maintenance - Buildings	60	137	4,000
Maintenance - Vehicles	1,524	860	1,500
Maintenance - Equipment	4,394	13,728	5,000
Maintenance - Sewer System	7,067	11,819	10,000
Permit Fees	5,000	5,000	5,000
Telephone	2,127	1,914	2,000
Utilities	34,794	21,399	20,000
Postage	1,480	1,490	2,000
Advertising	-	-	200
Training	-	-	1,000
Data Processing - Software	4,881	-	2,000
Testing Expense	1,564	-	2,500
Engineering Services	4,819	2,500	20,000
CDAP Engineering	-	-	-
CDAP Construction	-	-	-
CDAP Grant Administration	-	-	-
Total Contractual Services	<u>67,711</u>	<u>58,847</u>	<u>75,200</u>

Commodities

Office Supplies	152	611	500
Gas and Oil	1,980	2,165	2,500
Maint Supply - Vehicles & Equipment	6,302	7,024	4,000
Maint Supply - Buildings	419	1,517	2,000
Maint Supply - Sewer System	6,444	7,336	5,000
Operating Supplies	535	1,412	1,000
Lab Supplies	2,373	1,293	2,000
Chemicals	3,910	3,948	5,000
Total Commodities	<u>22,116</u>	<u>25,306</u>	<u>22,000</u>

Other Expenses

Bond Principal	-	-	-
Bond Fees	-	-	-
Contingencies	310	419	500

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Bond Interest	-		-
Transfer to Capital Improvement	(51,142)	236,000	125,000
Equipment	-	3,342	3,000
Total Other Expenses	<u>(50,832)</u>	<u>239,761</u>	<u>128,500</u>
Total Sewer Department Expenditures	<u>107,870</u>	<u>407,808</u>	<u>290,696</u>
Total Water and Sewer Fund Expenditures	<u>572,340</u>	<u>658,718</u>	<u>559,791</u>

CAPITAL DEVELOPMENT FUND

Beginning Balance May 1			<u>256,195</u>
Revenue			
Interest Income	1,547	1,145	1,500
Miscellaneous Revenue	-	-	-
Transfer from General	-	-	-
Total Revenue	<u>1,547</u>	<u>1,145</u>	<u>1,500</u>
Total Funds Available			<u>257,695</u>
Expenditures			
Equipment and Vehicles	2,658		20,000
Buildings and Land	75,710	5,000	10,000
Transfer to Other Funds	-	-	-
Total Capital Development Fund Expendit	<u>78,368</u>	<u>5,000</u>	<u>30,000</u>
Ending Balance April 30			<u>227,695</u>

AUDIT FUND

Beginning Balance May 1			<u>16,709</u>
Revenue			
Property Tax	11,510	10,003	11,000
Interest Income	87	82	80
Total Revenue	<u>11,597</u>	<u>10,084</u>	<u>11,080</u>

	<u>17-18 Actual</u>	<u>18-19 Projected</u>	<u>19-20 Budget</u>
Total Funds Available			<u><u>27,789</u></u>
Expenditures			
Audit Expense	9,150	9,200	10,000
Contingencies	-	-	-
Total Audit Fund Expenditures	<u><u>9,150</u></u>	<u><u>9,200</u></u>	<u><u>10,000</u></u>
Ending Balance April 30			<u><u>17,789</u></u>

MOTOR FUEL TAX FUND

Beginning Balance May 1			<u><u>76,598</u></u>
Revenue			
Motor Fuel Tax Allotments	36,920	24,956	\$36,801
Interest Income	228	253	200
Miscellaneous Revenue	-	-	-
Total Revenue	<u><u>37,149</u></u>	<u><u>25,209</u></u>	<u><u>37,001</u></u>
Total Funds Available			<u><u>113,599</u></u>
Expenditures			
Contractual Services	54,279	-	50,000
State Route Project	-	-	-
Total Motor Fuel Tax Fund Expenditures	<u><u>54,279</u></u>	<u><u>-</u></u>	<u><u>50,000</u></u>
Ending Balance April 30			<u><u>63,599</u></u>

CAPITAL IMPROVEMENT & REPLACEMENT FUND

Beginning Balance May 1		162,417	<u><u>68,722</u></u>
Revenue			
Interest Income	655	573	800
Transfer from Water and Sewer Fund	(23,778)		225,000

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Water Main Interim Bank Loan			
IEPA Water Main Replacement Loan			1,500,000
IEPA Lead Service Loan			1,000,000
Blower Grant			26,000
Emergency Grant		-	-
Economic Stimulus Grant	-	-	-
Total Revenue	<u>(23,123)</u>	<u>573</u>	<u>2,751,800</u>

Total Funds Available		162,990	<u>2,820,522</u>
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Expenditures

Water/Sewer Improvements	-	-	
Capital Improvements Sewer			
WWTP Rehabilitation Project			-
IEPA WWTP Loan Repayment	49,326	166,103	170,000
Lead Service Replacement Project			1,019,000
Water Main Replacement Phase 1			1,540,000
Depreciation Expense	15,229		
Engineering			
Total Expenditures	<u>64,555</u>	<u>166,103</u>	<u>170,000</u>

Ending Balance April 30	83,702		<u>2,650,522</u>
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IMRF FUND

Beginning Balance May 1			<u>\$38,062</u>
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Revenue

Property Tax	35,030	35,007	33,000
Interest Income	197	188	200
Transfer from General Fund	-	-	-
Total Revenue	<u>35,227</u>	<u>35,195</u>	<u>33,200</u>

Total Funds Available			<u>71,262</u>
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Expenditures

IMRF Contributions	<u>32,653</u>	<u>42,711</u>	<u>28,119</u>
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Ending Balance April 30	12,549		<u>43,143</u>
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	<u>17-18 Actual</u>	<u>18-19 Projected</u>	<u>19-20 Budget</u>
BDD FUND			
Beginning Balance May 1			<u>50,107</u>
Revenue			
Sales Tax	9,474	59,746	60,000
Interest		110	110
Total Revenue	<u>9,474</u>	<u>59,746</u>	<u>60,000</u>
Total Funds Available			<u>110,107</u>

Expenditures			
Sidewalks			25,000
Street Lighting		-	25,000
Storm Sewer		4,730	15,000
Village BDD Reimbursement			10,000
Business Applications	-	-	25,000
Total BDD Fund Expenditures	<u>-</u>	<u>4,730</u>	<u>100,000</u>
Ending Balance April 30			<u>10,107</u>

TIF FUND			
Beginning Balance May 1			<u>-</u>
Revenue			
Property Tax			5,000
Interest			110
Total Revenue	<u>-</u>	<u>-</u>	<u>5,000</u>
Total Funds Available			<u>5,000</u>

Expenditures			
Safe Routes to School Project			5,000
TIF Reimbursement	-	-	-
Total TIF Fund Expenditures	<u>-</u>	<u>-</u>	<u>-</u>

	17-18 <u>Actual</u>	18-19 <u>Projected</u>	19-20 <u>Budget</u>
Ending Balance April 30			<u><u>5,000</u></u>