

**Minutes of the Meeting
Village of Forreton Board of Trustees
Monday, September 21, 2020**

Village President Metzger opens the Meeting to ZOOM at 6:50 PM. Trustee Toms has connectivity issues at home. He comes to the Library – VP Metzger calls the meeting to order at 7:07 PM. On Roll Call, Village Trustees Buss, Vinnedge, Norris, Cotter, and Freeze are in attendance. Also at the meeting are Village Clerk Drayton, Chief of Police Boomgarden, Village Treasurer Schneiderman, Budget Officer Klipping, and from the Public Jane Koeller, Heather Menke, and Trevor Drayton. Trustee Toms joins the meeting at the Library as the Roll Call is finishing.

The Pledge of Allegiance is recited by all

The Trustees review the Minutes of the September 8th, 2020 Board Meeting. Trustee Vinnedge motions to approve the Minutes and he is 2nd by Trustee Freeze. On Roll Call, Trustees Buss, Norris, Cotter, Freeze, Vinnedge, & Toms respond with Yeas.

Village President Metzger opens the meeting for Public Comment. Jane Koeller of 405 S 4th Avenue states that the Forreton sign on the north entrance to town is now weeded, planted, and mulched. It looks very nice. Heather Menke of 502 E Willow states she also owns a property at 508 Garden Avenue. She would like to sell the house but is unable to due to the condition of the property kitty corner from her house. The appraiser says he will not even appraise the property due to the negative price impact from the house. There are at least 3 Village ordinance violations – 3-1-10 C Offensive Premises, 7-7-4- Dangerous Buildings and 7-10-4 Maintenance of Property A, D, F. Clerk Drayton states she mailed a letter to the property owner last week. However, we know the owner has moved, so it will take time to forward to the correct address. Chief Boomgarden states he will speak with the village attorney to see what his recommendation is. Public Comment closes at 7:19 PM.

Scott Timm Joined the meeting at 7:17 PM

Building/Demolition, Sign, Fence & Pool Permits:

Trustee Toms presents the permit for 105 E Elm Street. This is a Fence Permit on a corner lot. It does not extend into the front yard on either front lot. Trustee Toms motions to approve the permit on the condition the closing goes through and permit fee is received. Trustee Cotter 2^{nds} the motions. On Roll Call, Trustees Norris, Cotter, Freeze, Vinnedge, Toms, and Buss respond with Yeas.

The next permit is a 40 X 40 addition to the existing building at 304 S Oak Ave. It will have a 10' garage door, so the height will be more than the existing building. Trustee Buss asks about drainage as the property owner had asked about a tube for under the drive. Curb and gutter does not extend that far south. They will need to look at the drainage and decide. There may be a French drain installed for snow melt in the garage. There is nothing in the code regarding a restriction for this. It does not connect to the sewer system. The property owner has also stated this is for vehicle and trailer storage. No guns or ammunition will be stored in the building. Trustee Toms motions to approve the permit and is 2nd by Trustee Buss. On Roll Call, Trustees Cotter freeze, Vinnedge, Toms, Buss and Norris all respond with Yeas.

Next, a cement pad and shed are proposed for 306 Hickory Avenue. Trustee Cotter states it is a 10 x 16 foot shed on a cement pad. It complies with all setbacks and is not visible over the roof of the existing home. Trustee Cotter motions to approve the shed and cement pad and is 2nd by Trustee Toms. On Roll Call, Trustees Freeze Vinnedge, Toms, Buss, Norris, and Cotter all respond with Yeas.

Next, is a permit for 510 W White Oak Rd where the owner would like to replace the garage that was blown down in the derecho on August 10. It is storm damage repair but is not in compliance with our current ordinances. Should we allow them to rebuild on the existing foundation? It is not 3' off the side lot line and is in front of the primary residence. Village President Metzger states it is not compliant and either should have a variance or be made compliant. Trustee Toms motions to table the permit and refer it to the Planning Commission. Should a variance be granted by the Planning Commission, a no fee permit may be approved by the Board as it is storm damage repair

Property owners are looking to replace sidewalks at 103 S 3rd Avenue. Scott has spoken with them and the Village will do the work to remove and form the front sidewalk. The contractor will do the sidewalk up to the house. This is replacement work, and therefore no fee is needed. Trustee Toms motions to approve the permit, 2nd is made by Trustee Cotter. On Roll Call Trustees Buss, Norris, Cotter, Freeze, Vinnedge, and Toms all respond with Yeas.

Finally, a roof top solar permit is considered for 207 W Willow Street. Trustee Toms spoke with the property owner on Friday. The set up is similar to those recently permitted. The only difference is the property owner will own the system,

not rent or rent to own. Trustee Toms motions to approve the permit and is 2nd by Trustee Cotter. On Roll Call, Trustees Toms, Buss, Norris, Cotter, Vinnedge, and Toms all respond with Yeas.

Trustee Cotter asks Clerk Drayton if the fee has been paid for the roof top solar on West White Oak Road. Clerk Drayton states she will have to look tomorrow in the office. She will let him know.

Treasurer Schneiderman reviews his month ending for August 31, 2020. He notes the BDD is bringing in over \$6,000 a month consistently. Also, the Water Main Replacement fund and Water Meter Replacement totals are noted on the Revenue section of the report now. Motion is made by Trustee Toms to approve the Treasure's Report and it is 2nd by Trustee Buss. When asked if approved by the Board, all Trustees responded with Yeas.

Next, the Accounts Payable are reviewed. The Moring Disposal bill is questioned regarding the charges for clean up after the storm. Clerk Drayton states the Anniversary Funding approved at the last meeting is on this report (as it was approved after the AP) and the Sweetwood BDD funding is on tonight's AP also. The receipt for Sweetwoods is attached. Trustee Cotter states \$14,838 has been paid out so far to Businesses from the BDD, plus the \$5,476.46 to be approved tonight. To date this year, we have brought in \$22,500 so far and project and another \$48,000 - \$50,000 more if the funding remains stable. Trustee Buss again asks why the remaining amount in the budget for the Capital Fund does not show on the report. Clerk Drayton states that as of 8/24/2020 there was \$2,410,098.00. This is an issue due to the report parameters, Clerk Drayton states. I cannot make it print. Trustee Norris motions to approve the accounts payable as listed, 2nd by Trustee Cotter. On Roll call, Trustee Freeze, Vinnedge, Toms, Buss Norris and Cotter all respond with Yeas.

Committee Reports:

Streets & Alleys - Trustee Buss states he will talk with Scott or Ken regarding Ruter's property on S Oak Avenue. VP Metzger reminds Trustee Buss that Fischer's are considering widening some streets when they pave as they did not have to remove as much sidewalk as expected. Metzger states he would like to see an estimate first to make sure it really is an even exchange. Trustee Toms states the pothole at Cherry and 3rd needs to be fixed. Scott states he will speak with Chad about it.

Sewer and Water - Trustee Vinnedge has nothing to report. Scott states the dialer is still not working and it is related to storm damage. They continue to work at 407 N Locust to locate the water leak.

Finance - Trustee Norris states she has nothing but will begin to check health insurance rates shortly. Budget Officer Klipping reviews her Report for month ending 8/31/2020. She states nothing looks out of line and some numbers may correct themselves once the audit is done. Clerk Drayton confirms the audit is to be the week of September 28th. The auditor will only be in the office for one day, the rest of his work will be done remotely.

Dan Pepin from Community Funding and Planning joins the meeting at 8:15. VP Metzger states he would like to move Dan's time up to the end of the Committee Reports if there is no objection. None is given.

Committee Reports continue with Trustee Toms and the Buildings, Grounds, Parks, Zoning, Planning meeting. He states there is a Zoning meeting next week. Trustee Toms asks if the basketball hoop has come in for Warnken Park. Scott states it has and will be installed when they pour around the man holes, hopefully late next week. Trustee Toms states that the Ordinance meeting last week went well and VP Metzger was to get Clerk Drayton notes. They need information from Rob regarding an Ordinance.

Animal Control- Trustee Norris has spoken with Chief Boomgarden and states currently, there is not an issue with the dogs in town. Cats seem to be everywhere. She will be visiting Polo to speak with them regarding their new feline ordinance. Trustee Norris states she will call a committee meeting with Trustees Toms and Freeze after she has more information.

New Business:

Dan Pepin with Community Funding and Planning presents the IEPA loan request #3 for the watermain project for \$414,581.65. \$402, 672.15 goes to Fischer Excavating and the remaining funds to Feh Graham for Construction Observation. Trustee Buss questions the Fehr Graham payment stating, "Haven't we have paid them already?" Dan explains this is part of the grant, and Fehr Graham is on site observing construction. We paid the design fees previously. Trustee Vinnedge motions to approve the IEPA Loan #3 Request and is 2nd by Trustee Cotter. On Roll Call, Trustees Buss, Norris, Cotter, Freeze, Vinnedge, and Toms all respond with Yeas.

Next, Dan comments on the Safe Routes to School project. He states there was an issue with our initial publication, and it will run again in Friday's Journal Standard. The last day for the project plan acceptance is October 5th.

Clerk's Report - Clerk Drayton reports the loan payment for the wastewater treatment plant is due next month, so we will need to make a transfer for that payment. Also, she states she would like the Board to know that Fehr Graham had employees in Forreton during the storm for assessments and structural advisement. While this amount was noted on their bill, it was also credited off. Clerk Drayton states she wanted the Board to be aware of this.

Chief Boomgarden states he has no report as he was called to the school this afternoon after a student punched a teacher. Thankfully, there were no serious injuries.

Supt. Of Public Works Report Scott reports that Mark will see the doctor on the 29th and hopefully be cleared to light duty. The leak at 407 S Locust is closer to the building than thought and they will be cutting out more cement. Last week all burning from the storm debris was finished and they seeded in the parks where stumps have been removed. VP Metzger states the property where we dump brush was sold and we have been told we can no longer use that site. Trustee Vinnedge states he is looking at the property by the railroad which is for sale. Scott states Fisher's will allow us to bring brush to the spot where we took the storm debris, but no trees, and we will still need a spot for dirt and grass clippings. Clerk Drayton states she sent a letter last week to the previous owner in Florida to verify the small parcel sold also. She has not heard back yet.

Village President Metzger asks Chief about Halloween hours. Has he heard what other communities are doing? Chief Boomgarden states he will speak with Ogle County for their recommendations. VP Metzger also states this is the year for the parking lot lease to be up. Do we want to ask the family if they are ready to sell? Budget it for next year? He will contact the family and see what their thoughts are. There was free Covid testing today in town. We are not sure how busy it was. The Census deadline is in 10 days. At that point, if people have not responded someone will be sent to the house. We should know when people will be in town and need to make sure the community is aware.

Village President Metzger asks if there is any other new business? Trustee Cotter states the BP will be sending a letter to the Board for TIF consideration. Trustee Cotter explains this is the first step in seeking funding from the TIF.

Old Business:

Discussion regarding the possible selling of the Ash Street Property. Village President Metzger states he was too late in asking to amend the budget to have this be closed session. Trustee Toms states we should have an Executive Session before the next meeting. Trustee Toms asks if we can call a special meeting. Trustee Cotter makes the motion for an Executive Session before the next Village Board meeting on October 5th. Trustee Cotter states a Special meeting on September 28th at the library for executive session. It is decided the meeting will be on the 28th at 7:00 PM at the Forreton Public Library. Trustee Toms 2nds the motion. On Roll Call, Trustees Freeze, Vinnedge, Toms, Buss, Norris and Cotter all respond with Yeas

VP Metzger asks is there is any other discussion or he will entertain a motion for adjournment. Trustee Toms motions to adjourn the meeting and it is 2nd by Trustee Cotter. All are in favor.

The meeting is adjourned at 8:59 PM

Respectfully Submitted by Clerk Drayton